

County Administration Workshop: April 20, 2017

9:00 a.m. – Board Conference Room

Attending: Commissioners Lily N. Morgan and Daniel E. DeYoung (Simon G. Hare is attending a meeting in Portland); Terri Wharton, Recorder

Vice Chair Lily N. Morgan called the meeting to order at 9:01 a.m.

1. DEPARTMENT BUSINESS

A. Emergency Services

1) Amendment No. 1 to Personal Services Contract with Wildland Fire Associates for Completion of the Josephine County Integrated Fire Plan (Hall)

Jenny Hall, Emergency Services Manager, advised the Amendment extends the contract to June 30, 2017. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

2) Inter-County Mutual Aid Agreement (Hall)

Jenny Hall explained the County has a Mutual Aid Agreement with Jackson County and this Agreement would extend to other counties. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

B. Forestry

1) Amendment No. 8 to O&C Logging Road Right of Way Permit and Right of Way and Road Use Agreement M-1538 (Streeter)

David Streeter, Forestry Program Manager, advised this Agreement includes perpetual right of ways for all BLM and County lands. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

David gave a brief report on this year's timber sales.

2. QUARTERLY DEPARTMENT UPDATES

A. Public Works

Rob Brandes, Public Works Director, gave an update on department projects and activities.

B. Transit

Due to time constraints Scott Chancey, Transit Supervisor, did not give a quarterly update.

1) Agreement No. 32007 between Josephine County and Department of Transportation, Rail and Public Transit Division, for 2017-2019 Special Transportation Fund (Chancey)

Scott Chancey, Transit Supervisor, explained the funds are generated from tobacco tax and fund the fixed routes and door-to-door service. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

Scott discussed the problem Transit is having with the transients hanging out between the Anne Basker and the Courthouse. Commissioner DeYoung suggested Scott look into moving the bus stop in front of the old Flamingo motel.

3. FINANCE REPORT and BUSINESS UPDATE

Arthur O'Hare, Finance Director, reported budget books will be available for the Budget Committee on Thursday, April 27, 2017 and he will be sending out the agenda for the Budget Committee today. He said he prepared a Resolution for the Forest Reserve Fund for Legal Counsel's review.

Arthur reported three storage tanks were removed from the Dimmick property and they showed signs of leakage into the soil. Based on the results of the soil tests, the County may have to remove some dirt costing \$50,000 and another \$25,000 depending on ground water contamination. Arthur mentioned Karen Homolac, Business Oregon, will be visiting on April 21, 2017 and he believes Business Oregon will pay for the additional costs.

Arthur advised Housing Authority of Jackson County will no longer be administering the Community Development Block Grants for Josephine County for the Home Repair Program. The Board directed Arthur to send a letter to several agencies asking if they will administer the CDBG. The Board agreed no one is interested in taking on the program, it will discontinue in Josephine County.

- 4. OTHER BUSINESS** (*ORS 192.640(1)* “. . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”)
Nothing reported.

5. BOARD BUSINESS

A. Matters from Commissioners

Commissioner DeYoung gave an update on the meetings he and the Sheriff have been attending to discuss the levy. He also gave an update on the SOREDI meeting he attended.

Commissioner Morgan gave an update on the Travel Oregon Regional Stakeholder meeting she attended.

Meeting adjourned at 10:29 a.m.