

County Administration Workshop: October 24, 2019

9:00 a.m. – Board Conference Room

Attending: Commissioners Lily N. Morgan and Daniel E. DeYoung (Darin J. Fowler was attending a conference in Ashland); Nicole Mannan, Recorder

Chair Lily N. Morgan called the meeting to order at 9:03 a.m.

1. DEPARTMENT BUSINESS

A. Emergency Management

1) Proposed update of Rogue Valley Integrated Fire Plan (Jackson/Josephine Counties)

Sarah Rubrecht, Emergency Management Director, talked about the changes that have been made to the plan since it was originally signed in 2017. Those changes include the wording of Goal 4 and much of section 5.7. Dave Larson, Oregon Department of Forestry (ODF) District Forester, explained the changes made to section 5.7 concerning ignition of fires. Mr. Larson talked about prescribed fires and coordination between affected agencies. Mr. Larson talked about the impact of smoke in populated areas. Ms. Rubrecht pointed out that this is not a regulatory document or policy-level document, and has no teeth. Ms. Rubrecht clarified that it is intended to facilitate planning and working together. Ms. Rubrecht said that Jackson county requested that their proclamation and Josephine County's resolution be included in the document for future reference. Lang Johnson, Grants Pass Deputy Fire Chief and Fire Defense Board Chief, talked about how this document can help plan and prioritize the use of federal money. Ms. Rubrecht said that this two-county integrated plan was the first of its kind nationwide. Ms. Rubrecht talked about using Title III money to hire a Fire Plan Coordinator to follow up on action items within the plan, and streamline the response within the community in the event of a major wildfire. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

2) Approval of State of Oregon IGA No. 18-245 with Josephine County Emergency Management for the State Preparedness and Incident Response Grant

Commissioner Morgan said she had recently written a letter to the state regarding the SPIRE grant, protesting the process. Ms. Rubrecht explained there was \$5 million available in Oregon for this grant, and that Josephine County had received money to purchase a generator. The equipment will be owned by Oregon Emergency Management, but Josephine County will be the custodians and it will be available for use as needed by area agencies. Everyone discussed the Continuity of Operations Plan (COOP). *Staff was directed to place the item on the Administrative Actions on next week's Weekly Business Session Agenda.*

3) Approval of State of Oregon IGA No. 19-236 with Josephine County Emergency Management for the Homeland Security Grant Program

Ms. Rubrecht talked about how this money will be spent to update and reprint the Family Emergency Preparedness handbook in collaboration with Jackson County and purchase some video equipment. *Staff was directed to place the item on the Administrative Actions on next week's Weekly Business Session Agenda.*

4) Approval of State of Oregon IGA No. 19-237 with Josephine County Emergency Management for the Homeland Security Grant Program

Ms. Rubrecht explained that this grant for \$17,500 was for EOC upgrades, including laptops and an instructor to teach an emergency management and operations class. Ms. Rubrecht said the class would be joint training with the City of Grants Pass. *Staff was directed to place the item on the Administrative Actions on next week's Weekly Business Session Agenda.*

B. Juvenile Justice**1) IGA #14325 Between the Oregon Youth Authority and Josephine County**

Susan Riell, Senior Administrative Supervisor, and Sky Andrin, Juvenile Justice Supervisor, talked about the agreement and explained it is a continuation of a previous agreement between Oregon Youth Authority and Josephine County Juvenile Justice. Ms. Riell talked about what kinds of issues and needs this agreement helps resolve, including purchasing clothing and transportation for youths. The money involved is \$33,000 for the biennium. *Staff was directed to place the item on the Administrative Actions on next week's Weekly Business Session Agenda.*

2. FINANCE REPORT and BUSINESS UPDATE**A. Order No. 2019-058; In the Matter of Uniform Procedure for Setting Fees Charged by County and Setting a Public Hearing**

Arthur O'Hare, Finance Director, talked about the ongoing annual fee change process. Mr. O'Hare noted some updates related to changes in technology, eliminating cassettes and adding flash drives on the public records request fees. Mr. O'Hare talked about changes in Parks and Public Health. Commissioner Morgan and Mr. O'Hare discussed why some of the fees don't match the recommendations by the State. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Agenda.*

3. OTHER BUSINESS (ORS 192.640(1) "... notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")

None heard.

4. BOARD BUSINESS**A. Matters from Commissioners**

None heard.

Meeting adjourned at 9:53 a.m.