

Legal Counsel Update: November 5, 2019

2:00 p.m. – Board Conference Room

Attending: Commissioners Lily N. Morgan, Darin J. Fowler and Daniel E. DeYoung; Wally Hicks and Leah Harper; Legal Counsel; Wendy Watkins, Recorder

Chair Lily N. Morgan called the meeting to order at 2:00 p.m.

1. Administrative Policy B-8: Contract Signing Authority

Wally Hicks, County Legal Counsel, drafted a new policy regarding contract signing authority.

Commissioner Morgan mentioned she would like the full Board to be a liaison to departments and not a single commissioner. Commissioner DeYoung disagreed. The Board would like more time to review the policy and bring it back at a later date.

Chair Lily N. Morgan called for Executive Session at 2:13 p.m. Minutes filed separately.

Additional Attendees: Tamra Martin, Fairgrounds Director; Helene Lulich, Real Property Manager; Shaun Hall, The Daily Courier

2. EXECUTIVE SESSION

a. Possible Amendment to Lease with TMB Racing LLC for County Property at the Fairgrounds – ORS 192.660(2)(e)

b. Offer to Purchase County Real Property on Ridgecrest Drive – ORS 192.660(2)(e)

Executive Session Adjourned at 2:45 p.m.

The Board reported the following:

Agenda Item #2(a): The Board would like further information.

Agenda Item #2(b): Discussion only.

LEGAL COUNSEL UPDATE CONT'D

3. Additional Subjects/Matters from Commissioners – ORS 192.640(1)

Commissioner Morgan spoke about the Fire Committee Meeting she will be attending this evening and said the County cannot use the money from HB5050 and asked whether to pursue an outside consultant. She said a consultant will be less than \$100,000 but does not have the exact amount. If the fire district is not approved at an election, the county will be on the hook for that money. Commissioner Morgan would like the committee to work towards putting an RFP together for the consultant. The Board agreed to move forward with an RFP. Commissioner Morgan mentioned the Oregon Leadership Summit on December 16, 2019 and asked if the Board was interested in attending. Commissioner DeYoung mentioned he went to this one year and did not get anything from it and is not interested in going. Commissioner Fowler nominated Commissioner Morgan to attend.

Continued from General Discussion from this morning.

Board of Commissioners Executive Office Manager Updates:

• **KAJO Division Programs**

The third Tuesday of the month KAJO will be hosting Department Heads. Ms. Sorensen said she reached out to Scott Chancey, Transit Supervisor and Sarah Garceau, Parks Director, and both were unavailable. She reached out to Mike Weber, Public Health Director, and has yet to hear back from him. Commissioner DeYoung advised to reach out to the Emergency Management Department.

- **State of the County Address**

Ms. Sorensen said at the last Managers Meeting she heard from Department Heads and they said last years State of the County Address was not well attended and wanted to do something different for next year. Focus on one department at a time and put it up on the county website and have the PIO do the messaging or another idea was to have a conference track with individual booths. Commissioner Morgan did not like the new ideas and wants to keep it the same as last year. The Board would like to discuss this again in a couple of weeks to see who would like to come or who they want to invite.

- **Volunteer and Staff Appreciation Events**

Ms. Sorensen mentioned that April 20th is Volunteer Appreciation Day and March 6th is Employee Appreciation Day and she can coordinate events honoring volunteers and employees on those dates. She suggested putting a committee together to organize and plan these events.

- **Courthouse Movement Committee**

Ms. Sorensen mentioned she has been on the movement committee with Commissioner Fowler and a few other Department Heads and they have come up with a very rough floorplan for when the City moves out of the Justice Building. She mentioned the second floor will be all courts and the District Attorney will take over the first floor in the Justice Building. Legal Counsel will take over the Finance Department and IT will move to the Justice Building. The basement in the Justice Building is not being called the lower level. She mentioned hiring on a space planner and the Board would like to get a price on what a space planner would cost before moving forward.

- **Local Public Safety Coordinating Council (LPSCC) Coordinator Position**

Ms. Sorensen gave the LPSCC Coordinator job description to Legal Counsel for them to create an RFP for an independent contractor. This is a part-time job, \$50,000 a year salary and will be funded with Justice Reinvestment (JRI) funds for two years. Community Corrections has not received the funds yet, but we can retro bill.

Commissioner Morgan mentioned there is a public member at large position on the LPSCC Committee and we have one applicant now that has applied and the qualification to serve. She said there may be political fallback due to him having run for Sheriff this last election. Commissioner DeYoung and Commissioner Fowler both said they would like to advertise for the position again and get more applicants.

- **2020 Commissioner Liaison Assignments**

The Board would like to start the process of looking at new liaison assignments for 2020.

Meeting adjourned at 3:50 p.m.