

**County Administration Workshop: June 1, 2017**

**9:00 a.m. – Board Conference Room**

Attending: Commissioners Simon G. Hare, Lily N. Morgan, and Daniel E. DeYoung (arrived at 9:54 a.m.); Terri Wharton, Recorder

Chair Simon G. Hare called the meeting to order at 9:00 a.m.

**1. LEGAL COUNSEL**

**A. Resolution No. 2017-028; In the Matter of Granting Vacation of a Portion of Dog Creek Road, a Public Right-of-Way (Heesacker)**

Eric Heesacker, Transportation Planner, explained one neighbor is asking if it would affect his property. Eric explained all of the required turnarounds will be on Mr. West's property. Commissioner Hare asked if vacating the road would have an impact on developable parcels, and are there alternative exits in case of a fire. Pat Ellison, Legal Administrator, advised this does not require a Public Hearing but Public Works has sent out a notice that it would be discussed at the June 7, 2017 Weekly Business Session. Neil Burgess, Civil Engineer, said he will provide a map to the Board for review. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

**B. Matters from Commissioners - ORS 192.640(1)**

Nothing reported.

**2. DEPARTMENT BUSINESS**

**A. Transit**

**1) Agreement No. 32194 Between Josephine County and Department of Transportation, Rail and Public Transit Division, for 2017-2019 5310 (STP) Allocation (Chancey)**

Scott Chancey, Transit Program Supervisor, reported this agreement is a two-year agreement for \$81,000 and the funds will be used to maintain the vehicles and keep them in good working order. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

**3. QUARTERLY DEPARTMENT UPDATES**

**A. Public Health**

Diane Hoover, Public Health Director, distributed **Exhibit 1 – Update May 2017** and reviewed it with the Board.

**B. Community Corrections**

Nate Gaoiran, Community Corrections Director, distributed **Exhibit 2 – Community Corrections June 2017 Quarterly Report** and reviewed it with the Board.

**4. FINANCE REPORT and BUSINESS UPDATE**

**A. Public Works Report and Recommendation for the Purchase of two Vermeer Chippers**

Arthur O'Hare, Finance Director, requests approval to purchase two Vermeer Chippers for Public Works from the Equipment Reserve Fund. He explained the specific purchases were not included in the budget document but the funds are available. Rob Brandes, Public Works Director, explained during the winter season Public Works sends out two crews and the current equipment is only running at 70% efficiency. Commissioner DeYoung reported he met with Rob to discuss the chippers and supports the purchase. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

Arthur suggested holding the Public Hearing and Adoption of the 2017-2018 Budget on June 21, 2017 at 9:00 a.m. at the Weekly Business Session and the same for the Supplemental Budget on June 28, 2017.

Commissioner Hare discussed his concerns with continuing to fund the District Attorney's Office, which will deplete the County's reserves in two years. He suggested the Board develop a system to set aside two million dollars over the next five years to have a 10% reserve.

Arthur mentioned he is still working with Business Oregon for additional funding for the remediation of the storage tanks at the Dimmick Campus. He said his request of \$22,000 from the Solid Waste Agency was approved to assist the County with the solid waste removal at the "A" Street building.

Commissioner Hare asked the Board for approval to work with Ryan Johnson, Building Operations Manager, Arthur O'Hare, and Sheriff Daniel to look at relocating the Evidence Locker to the Jail, and discuss what should be done with the old building. The Board agreed.

**5. OTHER BUSINESS** (*ORS 192.640(1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."*)

Nothing reported.

**6. BOARD BUSINESS**

**A. Matters from Commissioners**

Commissioner Hare reported interviews for the Emergency Manager will take place mid-June. He advised he is in the process of reviewing the draft CWPP, suggested canceling the afternoon General Discussion and the Board agreed.

Commissioner Morgan distributed **Exhibit 3 – Letter Regarding State Prosecutions** and reviewed it with the Board.

Commissioner DeYoung gave an update on the meeting he attended with Ron Smith regarding public safety solutions.

Commissioner Morgan gave an update on the Blue Zone Project that will be coming to Josephine County and the Board agreed she would be the point of contact for the project.

Commissioner Morgan discussed an email that she received from AOC regarding SB 327, and Commissioner Hare said as Parks liaison he would send a letter of support.

Commissioner Morgan mentioned a FEMA Management training session July 12-13, 2017 and the Board agreed she would attend.

The Board discussed the applicants for the Collaborative Economic Development Committee and agreed on the following appointments:

Jon Bowen - Tourism

Cameron Camp - Transportation/Airports/Industry

Bryan Hawkins - Technology

Nathaniel Duarte - Member at Large

Natural Resources and Agriculture – Continue to advertise

Commissioner Hare advised he would reach out for a representative from Rogue Community College, Cave Junction, and the Josephine County Chamber of Commerce. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

Meeting adjourned at 11:24 a.m.

**EXHIBITS:**

**Exhibit 1 – Update May 2017**

**Exhibit 2 – Community Corrections June 2017 Quarterly Report**

**Exhibit 3 – Letter Regarding State Prosecutions**