

Josephine County Budget in Brief Handbook

Adopted Budget
FY 2013-14



Prepared by Josephine County Finance Department
Chris M. Carlson / Budget Analyst

The following services are provided by Josephine County:

- **General Government** – Includes voter registration, ballots, elections, document recording (County Clerk); assessment and maintenance of ownership records of all properties, computation of property tax bills (County Assessor); collection and distribution of property taxes on all property for the benefit of the County and all other taxing districts located in the County (Tax Collector); and investment of all County funds and agency funds (County Treasurer), and Emergency Management.
- **Public Safety** – Includes the Sheriff which operates the county jail, patrols, emergency services, crime investigation, records and dispatch; the District Attorney which provides prosecution of criminals and collection of child support; the Juvenile Department which provides assessment, evaluation and probation supervision of delinquent youth, and oversight of the juvenile offenders through juvenile court and youth programs; Community Corrections, which is funded by the state, to provide supervision of adult felony and misdemeanor cases placed on probation or parole, drug and alcohol treatment for adult offenders, and operation of the community service work crew program.
- **Community Development** – Includes implementation of the County's land use program, issuance of land use permits, provision of land use information and other planning services (Planning Department); issuance of building permits, plan reviews, and building inspections (Building Safety Department); collection, storage and providing public access to land survey, corner and property boundary records (County Surveyor); operation of forest management and harvest on County owned land and fire mitigation plans within the County (Forestry Department).
- **Public Works** – Primarily construction and maintenance of the County's roads and bridges.
- **Culture and Recreation** – Includes operation of the County's Parks and public boat ramps, County Airports in Merlin and the Illinois Valley and County Fairgrounds.
- **Health and Human Services** – Includes provision of health care education, inspections of restaurants and public water drinking systems, health and disaster emergency services, maintenance of vital records, and animal protection and regulation (Public Health Department); transportation for elderly and disabled and operation of public bus transportation (Transit Department); provision of veterans services (Veterans Service Office); and administration of state and federal grants for mental health services and prevention and treatment of alcohol and drug abuse, which the County contracts to not-for-profit providers (Mental Health Authority).
- **Debt Service** – Payment of principal and interest, primarily on the Adult Jail Facility Bonds and the PERS Bonds.

Do you have questions about the budget or this report?

Please contact the Finance Department at 541-474-5255.

**JOSEPHINE COUNTY
BUDGET IN BRIEF
ADOPTED BUDGET FY 2013-14**

The purpose of this report is to provide a summary of Josephine County's budget in a format that is easy to read and understand. It is a "big picture" overview of the budget intended to show where the County's money comes from and how it is spent. A detailed version of the budget, broken down by fund, department, program and line item is available on the County's website, www.co.josephine.or.us.

The budget process is designed under Oregon Budget Law to encourage involvement by citizens. A proposed budget is submitted to a Budget Committee, which deliberates the budget and takes public comment at a series of meetings in April and May. In mid June, the Board of County Commissioners also conducts a public hearing on the budget in advance of adoption. Citizens are encouraged to participate.

This budget presentation is in two parts. The first part, "**All Funds Combined**" presents budget information for all of the County's 38 funds combined together. This presentation is useful for gaining a general understanding of all the types of services the County provides to its citizens, how much they cost and where the money comes from.

However, almost two-thirds of the County's revenue sources contain restrictions on how the money is to be spent. The restrictions typically come from state statutes or grant requirements. The second part of the presentation, "**General Fund and Public Safety Fund**," contains the two funds where the County Commissioners have far more discretion on how available funds will be allocated.

A general description of the services provided by the County is on the back page.

Highlights of 2013-14 Budget:

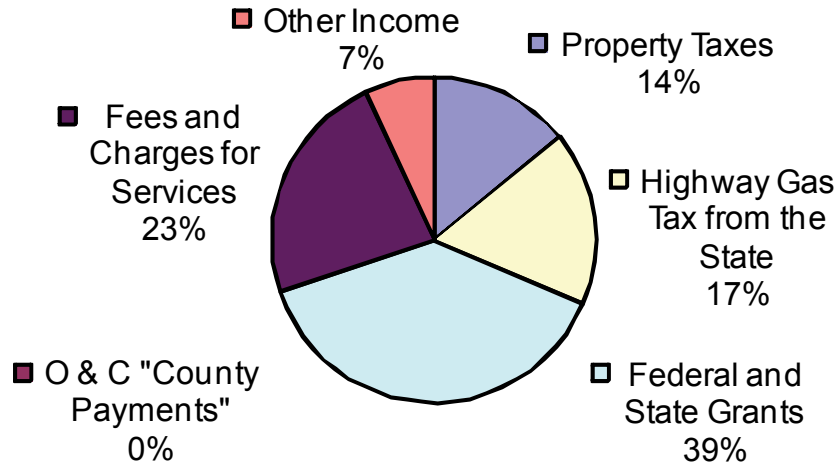
- The budget follows the Budgeting for Outcomes model, which focuses on programs and service levels. Most departments remain at the reduced Service Level 1, due to funding constraints. The Public Safety Fund departments incurred major reductions in the prior year and continue to struggle to maintain minimal services levels this fiscal year with a loss of another 4.85 full time employees.
- In 2008-09, the County received the first of four annual payments under the SRS 2008 bailout monies, which replace federal timber payments, also known as "O&C" or "County Payments". This money is used for funding Public Safety, and received its final payment in FY 2011-12 according to the Public Safety Plan adopted in January 2009. In FY 2012-13 one extension payment of \$4.4 was received from O&C. This FY 2013-14 budget shows no new funding for the Public Safety Fund at this time.

Budget Challenges:

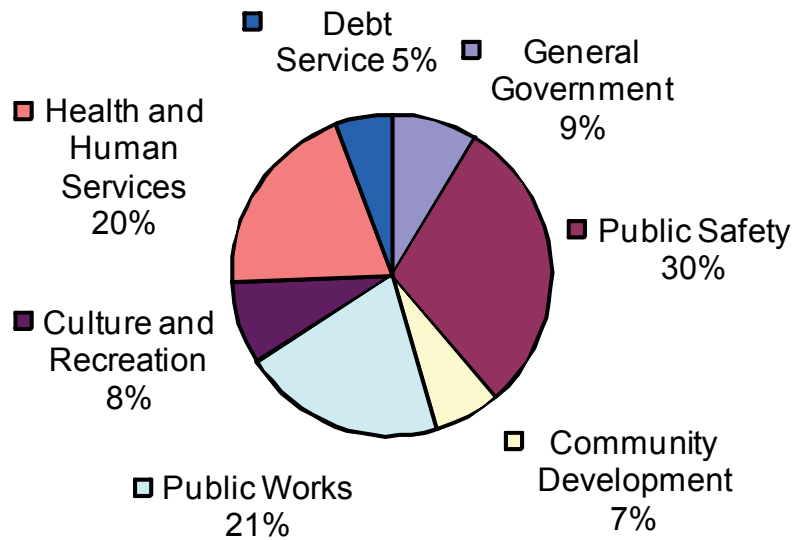
- Stable long term funding needs to be determined and put in place to replace the loss of SRS 2008 bailout funding.
- Rising population, increased public demand for services and inflationary pressures are causing operating costs to rise faster than revenues. This situation makes it increasingly difficult to maintain service at levels provided in the past.
- Statewide constitutional property tax limitations of Ballot Measures 5 and 47/50 limits property tax increases to 3% annually, which prevents the property tax base from keeping up with population growth.
- The economy has caused the State of Oregon to reduce state funding support for many programs, making it more difficult to maintain current service levels.
- Departments that once received some support from the General Fund are now self-sustaining using revenue sources they generate, such as fees, grants and state contracts.

**Josephine County
2013-14 Adopted Budget
All Funds Combined**

Revenues from Outside Sources - \$33,497,000



Operating Expenditures by Service Area - \$40,023,300



**Josephine County
2013-14, 2012-13 and 2011-12 Budgets
All Funds Combined**

Resources:

	2013-14 Adopted		2012-13 Adopted (incl. Suppl.)		2011-12 Adopted	
	Budget	%	Budget	%	Budget	%
Property Taxes	\$ 4,730,800	14.1%	\$ 4,947,800	12.0%	\$ 4,861,600	11.0%
O & C "County Payments"	-	0.0%	4,402,100	10.7%	4,768,000	10.8%
Highway Gas Tax from the State	5,800,000	17.3%	5,750,000	13.9%	5,916,000	13.4%
Federal and State Grants	12,843,670	38.3%	15,471,600	37.5%	18,089,200	39.1%
Fees and Charges for Services	7,803,146	23.3%	7,653,000	18.5%	8,797,300	19.4%
Other Income	2,319,384	6.9%	3,031,600	7.3%	2,839,900	6.3%
Revenues from outside sources	\$ 33,497,000	100.0%	\$ 41,256,100	100.0%	\$ 45,272,000	100.0%
Internal Charges for Service	4,897,400		4,931,000		6,225,300	
Interfund Transfers (In)	9,045,600		9,148,400		11,814,500	
Beginning Fund Balances	21,379,700		19,773,700		30,391,600	
Total Budget	\$ 68,819,700		\$ 75,109,200		\$ 93,703,400	

Requirements:

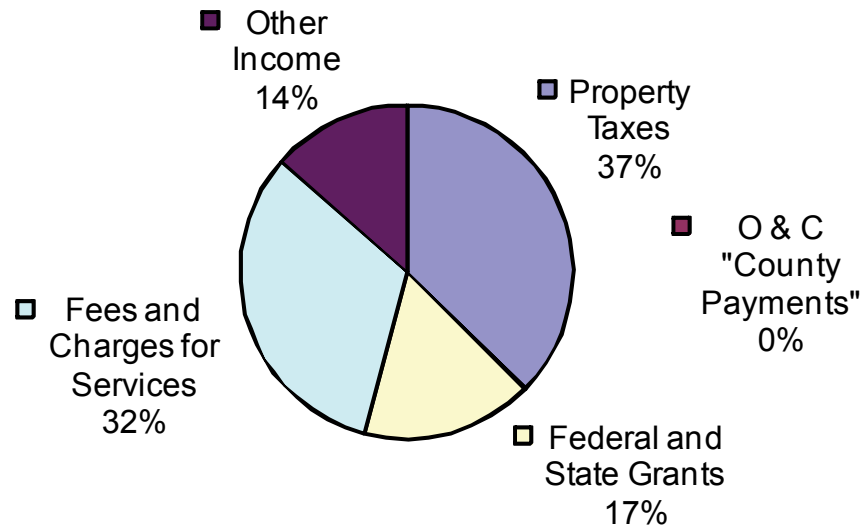
General Government	\$ 3,472,800	8.7%	\$ 4,784,600	10.5%	\$ 4,132,100	6.9%
Public Safety	12,019,300	30.0%	13,386,700	29.4%	23,096,850	39.4%
Community Development	2,649,400	6.6%	3,358,300	7.4%	3,844,950	6.1%
Public Works	8,290,300	20.7%	7,865,600	17.3%	11,956,000	20.5%
Culture and Recreation	3,287,500	8.2%	4,498,300	9.9%	4,868,600	7.4%
Health and Human Services	8,064,000	20.1%	9,417,500	20.7%	9,098,700	15.6%
Debt Service	2,240,000	5.6%	2,235,500	4.9%	2,239,100	4.1%
Total operating expenditures	\$ 40,023,300	100.0%	\$ 45,546,500	100.0%	\$ 59,236,300	100.0%
Internal Vendors	7,122,600		4,459,200		6,299,100	
Interfund Transfers (Out)	9,045,600		9,191,900		11,530,900	
Contingencies	11,688,500		15,391,300		16,140,600	
Ending Fund Balances	939,700		520,300		496,500	
Total Budget	\$ 68,819,700		\$ 75,109,200		\$ 93,703,400	

Personnel:

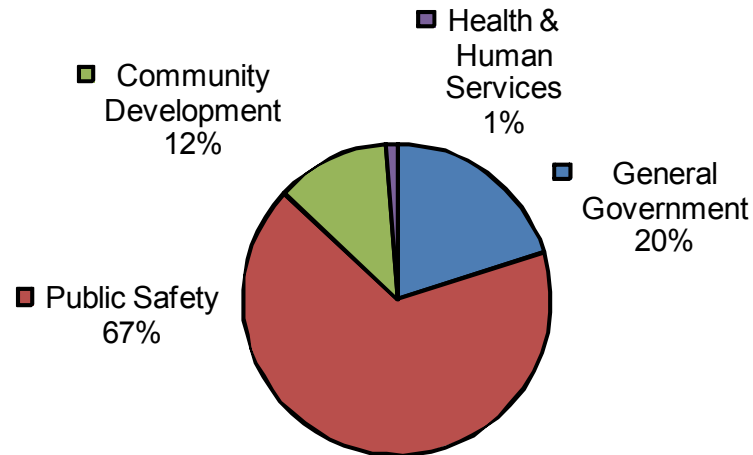
Full-time equivalents	284	295	414
Wages and benefits as a percent of total operating budget	57.2%	54.6%	58.1%

**Josephine County
2013-14 Adopted Budget
General Fund and Public Safety Fund**

Revenues from Outside Sources - \$10,010,800



Operating Expenditures by Service Area - \$14,037,000



**Josephine County
2013-14, 2012-13 and 2011-12 Budgets
General Fund and Public Safety Fund**

	2013-14 Adopted		2012-13 Adopted (incl Suppl.)		2011-12 Adopted	
	Budget	%	Budget	%	Budget	%
Resources:						
Property Taxes	\$ 3,740,800	37.4%	\$ 3,674,800	25.9%	\$ 3,608,600	24.0%
O & C "County Payments"	-	0.0%	4,402,100	31.0%	4,768,000	31.8%
Federal and State Grants	1,673,770	16.7%	1,906,200	13.4%	1,937,400	12.9%
Fees and Charges for Services	3,241,246	32.4%	2,990,100	21.0%	3,333,600	22.2%
Other Income	1,354,984	13.5%	1,239,800	8.7%	1,364,800	9.1%
Revenues from outside sources	\$ 10,010,800	100.0%	\$ 14,213,000	100.0%	\$ 15,012,400	100.0%
Interfund Transfers (In)	3,180,800		3,257,100		3,775,800	
Beginning Fund Balances	7,133,400		5,452,100		11,293,200	
Total Budget	\$ 20,325,000		\$ 22,922,200		\$ 30,081,400	
Requirements:						
General Government	\$ 2,805,600	20.0%	\$ 2,872,100	21.5%	\$ 2,608,000	11.9%
Public Safety	9,407,300	67.0%	8,832,200	66.1%	17,609,600	80.6%
Community Development	1,649,800	11.8%	1,647,600	12.3%	1,633,400	7.5%
Health and Human Services	174,300	1.2%	-	0.0%	-	0.0%
Total operating expenditures	\$ 14,037,000	100.0%	\$ 13,351,900	100.0%	\$ 21,851,000	100.0%
Interfund Transfers (Out)	2,841,200		3,147,600		4,037,400	
Contingencies	3,446,800		6,422,700		4,193,000	
Total Budget	\$ 20,325,000		\$ 22,922,200		\$ 30,081,400	
Personnel:						
Full-time equivalents	105		107		196	
Wages and benefits as a percent of total operating budget	71.9%		71.7%		78.9%	