

OTHER AGENCY TELEPHONE NUMBERS

JOSEPHINE COUNTY PUBLIC WORKS

201 River Heights Way
Grants Pass OR 97527
Tel: (541) 474-5460
Fax: (541) 474-5468

OREGON DEPT OF TRANSPORTATION

200 Antelope Road
White City, OR 97503
Tel: (541) 774-8184
Fax: (541) 774-6349

DEPT OF ENVIRONMENTAL QUALITY

221 Stewart Avenue, Suite 201
Medford OR 97501
Tel: (541) 776-6214
Fax: (541) 776-6262

JOSEPHINE COUNTY BUILDING SAFETY DEPT.

700 NW Dimmick, Suite C
Grants Pass OR 97526
Tel: (541) 474-5405
Fax: (541) 474-5406

JOSEPHINE COUNTY TAX OFFICE

500 NW 6th Street
Grants Pass OR 97526
Tel: (541) 474-5175
Fax: (541) 474-5176

JOSEPHINE COUNTY ASSESSOR'S OFC

500 NW 6th Street
Grants Pass OR 97526
Tel: (541) 474-5260
Fax: (541) 474-5261

CITY OF GRANTS PASS COMMUNITY DEV

101 NE A Street
Grants Pass OR 97526
Tel: (541) 450-6060
Fax: (541) 479-0812

Disclaimer

This brochure is for information purposes only. This flyer is intended to clarify the most common questions about manufactured dwelling placement. The complete set of codes is available online and at the Community Development Department. Rules are subject to change, and likely will. Please always check to verify you have the most current flyer or codes, both available on the website.



Josephine County Oregon

Community Development
700 NW Dimmick Street, Suite C
Grants Pass OR 97526
541.474.5421

Email: planning@co.josephine.or.us

Website: www.co.josephine.or.us/planning/

Revised 01/10/19

JOSEPHINE COUNTY COMMUNITY DEVELOPMENT



MANUFACTURED DWELLING PLACEMENT REQUIREMENTS

PERMIT PROCEDURE FOR PLACEMENT OF A MANUFACTURED DWELLING

1. ACCESS PERMIT

Obtain an Access Permit. For county roads, contact Josephine County Public Works at (541 474-5460) at 201 River Heights Way, Grants Pass OR 97527. For state highways, contact the Oregon Department of Transportation at (541 774-8184), 200 Antelope Road, White City, OR 97503.

2. DEVELOPMENT PERMIT

Obtain a Development Permit. For property served by the Fruitdale/Harbeck, Redwood Sewer, or the City of Grants Pass sewer systems, contact the City of Grants Pass Community Development Department at (541 450-6060) located at 101 NW "A" Street, Grants Pass OR 97526. For property with septic systems, contact Josephine County Planning at (541 474-5421), 700 NW Dimmick, Suite C, Grants Pass OR 97527. The following information is required:

- ❖ an Access Permit
- ❖ the address/Assessor Map Number
- ❖ the size of the dwelling

- ❖ a Plot Plan
- ❖ proof of fire protection
- ❖ proof of water supply

3. SEPTIC/SEWER PERMIT

Obtain a septic/sewer permit. For property served by the Redwood Sewer District, contact the City of Grants Pass Community Development Department at (541 450-6060) located at 101 NW "A" Street, Grants Pass OR 97526. For a septic system contact the Department of Environmental Quality (DEQ) at (541 776-6214), located at 221 Stewart Avenue, Suite 201, Medford, OR 97501.

4. PLACEMENT PERMIT RUNNER PERMIT ELECTRICAL SERVICE PERMIT

Obtain a Placement Permit, Runner Permit, and an Electrical Service Permit. Contact the Josephine County Building Safety Department at (541 474-5405), located at 700 NW Dimmick, Suite C, Grants Pass OR 97526.

5. REGISTRATION & MAINTENANCE

All manufactured dwellings must be registered and maintained through the

Oregon Department of Consumer & Business Services, Building Codes Division by the Josephine County Assessor's Office. All property taxes must be paid before a manufactured dwelling may be relocated. The following information is required

- ❖ a Bill of Sale
- ❖ proof of ownership
- ❖ name of the dealer
- ❖ the tax account number
- ❖ the x-plate of home ID
- ❖ name of the transporter
- ❖ situs of the new location

6. TRIP PERMIT

A valid Trip Permit is required to move a manufactured dwelling over state and county roads. Trip Permits may be obtained by a licensed transporter or at the Josephine County Assessor's Office.