

County Administration Workshop: February 27, 2020

9:00 a.m. – Board Conference Room

Attending: Commissioners Darin J. Fowler and Daniel E. DeYoung; (Lily N. Morgan was attending a NACo conference in Washington, D.C.); Wendy Watkins, Recorder

Chair Darin J. Fowler called the meeting to order at 9:00 a.m.

1. PRESENTATION

A. Fire Protection Committee Presentation

This item has been tabled.

2. DEPARTMENT BUSINESS

A. Community Development

1) Josephine County, in conjunction with DEQ are proposing to assume all the permitting and inspection services within Josephine County for Onsite Septic Systems

Mark Stevenson, Community Development Director, mentioned Community Development would assume all DEQ requirements for permitting and inspecting onsite septic systems for both residential and limited commercial structures. All duties will be performed under State Statute and Rule with oversight by Josephine County and the Department of Environmental Quality. Josephine County will provide inspection services for Curry County as well. Curry County would maintain their own administrative services for permitting and fee collection at a cost of 20%. Curry County would provide Josephine County with the balance of the revenue collected for inspection services. Average fees over the last three years collected as follows: Josephine County \$233,000; Curry County \$47,500; and Josephine County Onsite Septic System Program estimated Budget \$271,000. All training is provided at no cost from the Department of Environmental Quality (DEQ). The DEQ allows two years for training and certification and will provide onsite training as needed. Total inspections are 269 per year between both counties. We would provide Curry County with inspections once a year or as needed. Josephine County will provide inspections daily with a goal of not more than five working days (currently 4-6 weeks) per section request. The Board agreed to have Mr. Stevenson move forward with getting the process started.

B. Juvenile Justice

1) VOCA/CFA-2019-JosephineCAC-00033 (One original VOCA Grant filed with the County Clerk)

Tina Stafford, Children's Advocate Specialist, explained this VOCA award will continue to fund the Children's Advocacy Center's .75 FTE Forensic Interviewer position as well as allow the Children's Advocacy Center to hire a .5 FTE Victim/Family Support Specialist. The Board agreed to approve the VOCA award and the Victim-Family Support Specialist position description. Commissioner DeYoung made a motion to approve the VOCA/CFA-2019-JosephineCAC-00033 along with the Victim-Family Support Specialist Position Description, seconded by Commissioner Fowler. Upon roll call vote, motion passed 2-0; Commissioner DeYoung – yes and Commissioner Fowler – yes.

3. FINANCE REPORT and BUSINESS UPDATE

Arthur O'Hare, Finance Director, mentioned he has asked the auditor Moss Adams to give a short presentation to the Board regarding the June 30, 2019 countywide audit and the jail levy audit and that presentation is scheduled for March 25, 2020 at the Weekly Business Session. The Food & Friends public hearing is scheduled for March 18, 2020 at the Weekly Business Session and we are required to hold a public hearing in order to close out the CDBG grant. Mr. O'Hare has contacted Business Oregon requesting funding to help remove the A Street Building, which has been empty since 2007. Lastly, we have advertised for a new budget committee member to fill in the vacancy for this current year and encouraged the Board to contact potential volunteers to submit an application.

4. **OTHER BUSINESS** *(ORS 192.640(1) "... notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")*
None heard.

5. **BOARD BUSINESS**

A. Order No. 2020-018; In the Matter of the Adoption of Bylaws for the Josephine County Fair Board
Tamra Martin, Fairgrounds Director, discussed the proposed bylaws and mentioned the Fair Board shall make and enforce all rules and regulations necessary for the proper conduct and management for all activities conducted on the fairgrounds, including the annual Fair. The Fair Board agrees to meet once a month and as defined by ORS and an MOU that governs who does what and how the relationship works. If there is a County Fair then there has to be a fair board. Ms. Martin agreed to run the final draft through Legal Counsel before the Board approves the bylaws.

B. Matters from Commissioners

None heard.

Meeting adjourned at 9:59 a.m.