

County Administration Workshop: March 23, 2017

9:00 a.m. – Board Conference Room

Attending: Commissioners Simon G. Hare, Lily N. Morgan, and Daniel E. DeYoung; Terri Wharton, Recorder

Chair Simon G. Hare called the meeting to order at 9:00 a.m.

1. LEGAL COUNSEL

A. Order No. 2017-017; In the Matter of Determination as to a Dog Impounded under the Authority of ORS 609.155 for Killing, Wounding, Injuring or Chasing Livestock

Commissioner Hare suggested since the keeper of the dog Kron has instigated a public campaign to “Save the Dog” and that the Board did not reach a unanimous decision, this case should be referred to a Hearings Officer.

Commissioner DeYoung made a motion to establish a Hearings Officer for the case In the Matter of Determination as to a Dog Impounded under the Authority of ORS 609.155 for Killing, Wounding, Injuring or Chasing Livestock for the dog known as Kron, seconded by Commissioner Morgan. Upon roll call vote, motion passed 3-0; Commissioner DeYoung – yes, Commissioner Morgan – yes, and Commissioner Hare – yes.

Commissioner Hare asked for permission to work with Legal Counsel to draft a press release regarding this case and the Board agreed.

2. DEPARTMENT BUSINESS

A. Community Development Department

1) Economic Development Request – Document Scanning Project, Phases 1-3 (Schmelzer)

Julie Schmelzer, Community Development Director, advised of the need to scan in 50 years of land use documents into Laserfiche. She explained it would happen in 5 phases and this request is for Phase 1–3 for \$35,492, and Phase 4–5 will be included in next year’s budget. Julie mentioned permitting software was a high priority at the SOREDI Workshop and the BR&E Survey. John McCafferty, Information Technology Director, reported the test files were excellent and quality control was very good. *Staff was directed to place the item under Administrative Actions on next week’s Weekly Business Session Agenda.*

2) Economic Development Request – Registration Software Annual Fee (Schmelzer)

Julie Schmelzer mentioned she was still looking into registration software and was asking for authorization not to exceed \$10,000 to make a purchase. Commissioner Hare suggested they work together to develop a plan and present it to the Board.

Commissioner Hare asked that a weekly report be provided to him regarding code enforcement cases.

B. Public Works

1) Amendment No. 3 (No. 29693), Local Agency Agreement, Program (LBP) Project. Lakeshore Dr.: Lake Selmac Spillway Bridge Replacement (Bridge No. 33C25), Josephine County

Chuck DeJanvier, County Engineer, advised ODOT is modifying the Agreement to provide funding for the replacement project and that bids will be received today. *Staff was directed to place the item on the Consent Calendar on next week’s Weekly Business Session Agenda.*

2) Order No. 2017-016; In the Matter of Approval of Temporary Closure of Fruitdale Drive During Removal of Hazardous Trees

Chuck DeJanvier advised Pacific Power Company has 27 trees that need to be removed that are located in a right of way on Fruitdale Drive and is asking for a one-week closure.

Commissioner DeYoung made a motion to approve Order No. 2017-016; In the Matter of Approval of Temporary Closure of Fruitdale Drive during Removal of Hazardous Trees, seconded by Commissioner Morgan. Upon roll call vote, motion passed 3-0; Commissioner DeYoung – yes, Commissioner Morgan – yes, and Commissioner Hare – yes.

3. QUARTERLY DEPARTMENT UPDATES

A. Juvenile Justice

James Goodwin, Juvenile Justice Director had Shawn Martinez, Prevention Coordinator, give an update on the Prevention Programs in Josephine County. The Board offered to provide a Letter of Support for the Opioid Grant Shawn is pursuing.

B. Forestry

Dave Streeter, Forestry Program Manager, was excused from the meeting.

4. FINANCE REPORT and BUSINESS UPDATE

Arthur O'Hare, Finance Director, was excused from the meeting.

5. OTHER BUSINESS (ORS 192.640(1) “. . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”)

Nothing reported.

6. BOARD BUSINESS

A. Matters from Commissioners

Commissioner Morgan discussed vehicular homicides and how low the bail amount is.

Commissioner DeYoung asked for authorization to approve the vacation of a Road Plug that he has been working on with Public Works.

Commissioner Morgan made a motion to authorize Commissioner DeYoung as Liaison to Public Works to sign on behalf of the Board the vacation of a Road Plug, seconded by Commissioner Hare. Upon roll call vote, motion passed 3-0; Commissioner DeYoung – yes, Commissioner Morgan – yes, and Commissioner Hare – yes.

Meeting adjourned at 10:26 a.m.