

County Administration Workshop: March 14, 2019

9:00 a.m. – Board Conference Room

Attending: Commissioners Lily N. Morgan and Daniel E. DeYoung (Darin J. Fowler was attending a meeting in Kerby); Nicole Mannan, Recorder

Chair Lily N. Morgan called the meeting to order at 9:00 a.m.

**1. DEPARTMENT BUSINESS**

**A. Human Resources**

**1) Request for Job Description Change / Position Change in Sheriff's Office**

JJ Scofield, Human Resources Director, explained the change was necessary due to the way the position had evolved, and to have the job description match the current duties. The Board discussed the changes and how it would impact recruitment and the budget. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Agenda.*

**2. FINANCE REPORT and BUSINESS UPDATE**

Arthur O'Hare, Finance Director, discussed the remodeling to the archive building on D St, to make it a location for Veterans Services office. Mr. O'Hare discussed the issues with determining the requirements for retaining or disposing of older records that are currently being kept in the archive building. The Board discussed the retention of records from various County departments.

**3. BOARD BUSINESS**

**A. Video Options for Capturing State of the County (JPR)**

Jason P. Roberts, Public Information Officer, discussed the different options and associated costs of having the State of the County televised and recorded. The Board discussed whether it was necessary to have a live feed, or to save money by recording and posting later. The Board agreed to choose the lower cost option and directed Mr. Roberts to move forward.

**B. Resolution No. 2019-010 In the Matter of an Appointment to the Josephine County Rural Planning Commission**

This item was tabled until Commissioner Fowler could review and present the appointment.

**C. Rogue Credit Union Annual Meeting Invitation**

The Board discussed the invitation. Commissioner DeYoung and Commissioner Morgan declined to attend.

**D. Matters from Commissioners**

Commissioner Morgan said she is going to work on an op-ed on the advisory questions.

**4. OTHER BUSINESS** (ORS 192.640(1) "... notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")

None heard.

Meeting adjourned at 9:20 a.m.