

County Administration Workshop: March 21, 2019

9:00 a.m. – Board Conference Room

Attending: Darin J. Fowler and Daniel E. DeYoung (Commissioner Lily N. Morgan was unavailable); Nicole Mannan, Recorder

Vice-Chair Darin J. Fowler called the meeting to order at 9:00 a.m.

1. ASSESSOR

A. IGA #90G00296 between the State of Oregon and Josephine County to provide manufactured home ownership and related administrative services to the public

Connie Roach, Assessor, and Chris Parton, Chief Deputy Assessor, explained IGA #90G00296. Ms. Roach explained that manufactured homes used to be covered by the DMV as vehicles, rather than structures. Changes were made at the state level, to bring manufactured homes under the building code, and initially Josephine County opted out of being an agent. Ms. Roach said that at this point, it makes more sense for the county to become an agent. Mr. Parton explained that the services the county would provide only apply to ownership. Mr. Parton said staff has already been assisting citizens with the paperwork, but were not able to complete the process for them. Ms. Roach explained that the IGA would streamline the process for citizens. The Board discussed the ways in which this would benefit residents of the County. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Agenda.*

2. DEPARTMENT BUSINESS

A. Community Development

- 1) **Ordinance No. 2019-003; An Ordinance Amending the Comprehensive Plan of Josephine County (Ordinance 81-11 as Amended), from Forest to Residential and Amending the Zoning Map of Josephine County (Ordinance 85-1 as Amended), from Forest Commercial (FC) to Rural Residential (RR-2.5). The Subject Property is Identified in the Josephine County Assessor's Records as Map No. Township 35S, Range 6W, Section 16, Quarter Section B0, Tax Lot 100, 200 & 700 for Josephine County. The Property Owners are John West, Clifford Phillips and The Ellison Revocable Living Trust, Hazel J. Ellison, Trustee**

James Black, Senior Planner, and Wally Hicks, County Legal Counsel, discussed Ordinance No. 2019-003. Mr. Black described the history of the requested zone change, including approvals, appeals and remand issues. Mr. Black and Mr. Hicks explained that the current applicant resolved issues regarding the soil on the property, the Board approved the application in December 2018, and there have not been any LUBA challenges. The Board discussed the reason for the ordinance and agreed to move it forward for public hearing on April 3, 2019.

3. FINANCE REPORT and BUSINESS UPDATE

A. Library Security Cameras - \$5500.00 Matching Grant

Arthur O'Hare, Finance Director and Kate Lasky, Library Director, explained the Library District's request for a matching grant for security cameras. Mr. O'Hare talked about the benefits of cameras, both in deterring and recording suspicious activity. Ms. Lasky explained that the cameras would be installed at all branches, including Williams. Ms. Lasky explained that the Williams Branch was not initially included on the request, but that they had decided to include Williams and request additional matching funds from another foundation. The Board expressed support for including all the branches. The Board discussed the additional ways in which the rural branches can serve their communities, including during emergencies. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Agenda.*

Mr. O'Hare discussed the dues for 2019-2020 membership in the Association of O&C Counties, which is \$62,800. The Board discussed the timing of the payment and the impact on the County's budget. Mr. O'Hare will speak to Rocky McVay regarding the timing of the payment.

4. BOARD BUSINESS**A. Resolution 2019-010, In the Matter of an Appointment to the Josephine County Rural Planning Commission**

This item was tabled.

B. Resolution 2019-011, In the Matter of a Reappointment to the Josephine County Parks Advisory Board

The Board discussed the reappointment. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Agenda.*

C. Resolution 2019-012, In the Matter of a Reappointment to the Josephine Housing & Community Development Council

The Board discussed the reappointment. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Agenda.*

D. Matters from Commissioners

Commissioner DeYoung discussed an award that Larry Graves, Airports Director, received from the State of Oregon regarding projects he has been successful with and potential growth for Josephine County Airports. Commissioner DeYoung mentioned the MOU with the smokejumpers and said it should be completed shortly.

5. OTHER BUSINESS *(ORS 192.640(1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")*

None heard.

Meeting adjourned at 9:37 a.m.