

**County Administration Workshop: April 4, 2019**

**9:00 a.m. – Board Conference Room**

Attending: Commissioners Lily N. Morgan, Darin J. Fowler and Daniel E. DeYoung; Nicole Mannan, Recorder

Chair Lily N. Morgan called the meeting to order at 9:00 a.m.

**1. DEPARTMENT BUSINESS**

**A. Facilities**

**1) Contract with Pressure Point Roofing, Inc. for Fairgrounds Arena Roof**

Ryan Johnson, Facilities Director discussed the bidding process, and why they chose this contractor. He explained they are waiting on the architect and engineer to do a truss analysis and the requirements for Class A fire ratings. Commissioner DeYoung asked about inspections to make sure the installation is properly done. Mr. Johnson explained that Pressure Point is a certified installer for Duro-Last, and that there is a 20-year warranty with no dollar limit. Commissioner DeYoung and Mr. Johnson discussed various features of the roofing that would be installed, as well as related phases/projects at the Fairgrounds. Commissioner Fowler asked about equipment or penetrations on the roof. Mr. Johnson explained there currently isn't any kind of equipment, and that venting louvers would possibly be installed on the walls. *Staff was directed to place the item on the Administrative Actions on next week's Weekly Business Session Agenda.*

**B. Human Resources**

**1) Request for Policy Change on Supervisor Training**

JJ Scofield, Human Resources Director, explained why Human Resource wants to implement this training, and that it is something the County has not done in the past. The Board discussed whether this would include BOLI and/or CIS type of training and what would be the best use of employee time. Mr. Scofield explained that everything in his recommendations could be done with existing staff and would not require hiring a trainer. Commissioner Morgan wanted to include language to encourage ongoing, regularly-scheduled trainings that are offered by existing professional organizations. Mr. Scofield explained that this would evolve over time. Mr. Scofield said he would move forward with preparing an order for next week's Weekly Business Session. *Staff was directed to place the item on the Administrative Actions on next week's Weekly Business Session Agenda.*

**2. BOARD BUSINESS**

**A. Anderson Trestle Estates Plat Map**

Commissioner Fowler made a motion to approve the Anderson Trestle Estates Plat Map as listed, seconded by Commissioner DeYoung. Upon roll call vote, motion passed 3-0; Commissioner DeYoung – yes, Commissioner Fowler – yes and Commissioner Morgan – yes.

**B. Resolution 2019-010 In the Matter of an Appointment to the Josephine County Rural Planning Commission**

*Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Agenda.*

**C. Matters from Commissioners**

Commissioner DeYoung said he is still working with the IV Airport and the Smoke Jumpers, and is discussing the MOU with Wally Hicks, County Legal Counsel. Commissioner Morgan suggested discussing it in executive session, and Commissioner DeYoung concurred that may be necessary.

Commissioner Fowler said he attended the City of GP tourism committee meeting, and they discussed including County residents to broaden the coverage of tourism issues outside the city limits.

Commissioner Morgan asked about the three month mark for the Planning Department's Director and that it is nearing the time for evaluating the current arrangement. Commissioner Morgan said she had received some concerns about code enforcement and wanted to look at the process for handling various types of complaints from the public. The Board discussed the current process and how it is not currently flowing the way they expected. Commissioner Morgan suggested some possible improvements.

Commissioner Morgan talked about the Governor's Fire Council and noted that Commissioner Boice from Curry County had also been included. The Board discussed forest management and how it impacts fires. Commissioner Morgan said she was invited to the Rogue Forest Protective Association meeting and plans to attend.

Commissioner Morgan talked about State of the County and advised the Board to send any suggestions to Jason Roberts, Public Information Officer. The Board discussed logistics of setting up and having snacks/beverages available.

**3. OTHER BUSINESS** *(ORS 192.640(1) "... notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")*

None heard.

Meeting adjourned at 9:49 a.m.