

County Administration Workshop: May 6, 2020

10:00 a.m. – Board of Commissioners' Office via Zoom

Attending: Commissioners Darin J. Fowler, Daniel E. DeYoung and Lily N. Morgan; Wendy Watkins, Recorder

Chair Darin J. Fowler called the meeting to order at 11:42 a.m.

1. DEPARTMENT BUSINESS

A. Airports

1) Request for Authorization to Sign an Application for FAA AIP Grant 03-41-0011-010-2020 for Funding of the Illinois Valley Airport Runway Rehabilitation and Aligned Taxiway Removal Project

Larry Graves, Airport Director, explained the application for this grant has been underway for the entire duration of grant 9 of the environmental assessment. This is a 15-page document that needs to be signed by the Airport Director totaling \$3,680,000 with a \$300,000 County match. Mr. Graves said we are going to have 100% of our match covered by the CARES Act so essentially, we are getting a 3-million-dollar project paid for by the FAA. Airports will receive the grant offer for the 3-million-dollar construction project with Knife River within 4 weeks. The grant offer needs to be signed by the full Board and that will not be coming in for another two to three weeks but in the meantime, this is the formal application that will be turned into the FAA. Commissioner DeYoung made a motion to approve the Authorization to Sign an Application for FAA AIP Grant 03-41-0011-010-2020 for Funding of the Illinois Valley Airport Runway Rehabilitation and Aligned Taxiway Removal Project, seconded by Commissioner Morgan. Upon roll call vote, motion passed, 3-0; Commissioner Morgan – yes, Commissioner DeYoung – yes and Commissioner Fowler – yes.

B. Emergency Management

1) Oregon Military Department Office of Emergency Management Hazard Mitigation Grant Program No. HMGP-PF-FM-5195-OR-10 for Josephine County King Mountain Wildfire Detection System Project

Sara Rubrecht, Emergency Management Director, mentioned in April 2019 Josephine County applied for a Hazard Mitigation Grant funding on behalf of Oregon Department of Forestry. FEMA approved the grant funds for \$26,197.50 for the installation of a wildfire detection system on King Mountain and the County acts as a pass-through agent. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

2) Grant Agreement between Emergency Management and Oregon Department of Forestry to Implement the King Mountain Fire Detection Warning System

Ms. Rubrecht mentioned FEMA has awarded grant funding to the Oregon Office of Emergency Management (OEM) to implement the King Mountain Fire Detection Warning System and this grant award agreement allows the County to enter into sub-agreements for implementation of the Fire Detection Warning System Project on King Mountain. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

C. Human Resources

1) Request for an Updated Job Description in the Finance Department

JJ Scofield, Human Resource Director, explained the current County Purchasing Coordinator is retiring at the end of June and the Finance Department would like to update the job description and add more duties and increase the pay up a step. The Board agreed to move forward with the updated job description.

2. FINANCE REPORT and BUSINESS UPDATE

Arthur O'Hare, Finance Director, was excused.

3. OTHER BUSINESS *(ORS 192.640(1) "... notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")*

None heard.

4. BOARD BUSINESS

A. Candler Heights Subdivision Plat Map

Commissioner Morgan made a motion to approve the Candler Heights Subdivision Plat Map, seconded by Commissioner DeYoung. Upon roll call vote, motion passed 3-0; Commissioner Morgan – yes, Commissioner DeYoung – yes and Commissioner Fowler – yes.

B. Matters from Commissioners

None heard.

Meeting adjourned at 11:57 a.m.