

WEEKLY BUSINESS SESSION – May 27, 2020

9:00 a.m. – Board of Commissioners’ Office via Zoom
500 N.W. Sixth Street, Grants Pass, OR 97526

Present on Zoom: Darin J. Fowler, Chair; Daniel E. DeYoung, Vice-Chair; and Lily N. Morgan, Commissioner; Trish Paredes, Recorder

These are meeting minutes only. Only text enclosed in quotation marks reports a speaker’s exact words.

Pursuant to notice through the media and in conformance with the Public Meeting Law, Darin J. Fowler, Chair, called the meeting to order at 9:00 a.m.

Items discussed were as follows:

1. ADMINISTRATIVE ACTIONS IN CONSIDERATION OF:

BOARD DECISIONS UNDER ADMINISTRATIVE ACTIONS WERE MADE AFTER PUBLIC COMMENT WAS RECEIVED

- a. Approval of CentralSquare Solutions Agreement between Josephine County and CentralSquare Technologies, LLC for the Enterprise Resource Planning (ERP) System for General Ledger, Cash Receipting, Asset Management and Contract Control System** *(One original Agreement filed with the County Clerk and one original Agreement returned to Finance)*

Sandy Novak, Assistant Finance Director, reported that the agreement with CentralSquare Technologies, LLC, provides an enterprise resource planning system for the Finance Department. Ms. Novak explained that this is a new contract with a new company for general ledger, cash receipting, asset management and contract control. This contract was awarded for three years and will cost the County \$732,640.

- b. Approval of State of Oregon Office of Emergency Management Infrastructure Contract #4499-DR-OR with Josephine County for Federal Disaster Relief Funding** *(One original Contract filed with County Clerk)*

Ms. Novak explained that the contract with the State of Oregon is for emergency management infrastructure for federal disaster relief funding. This contract allows Josephine County to ask for relief related to Covid-19 from the Federal Emergency Management Agency.

- c. Approval of Findings of Fact & Decision; In the Matter of an Appeal of a Director’s Decision to Deny a Non-Conforming Use Determination; Owner: Benjamin Runyon; Legal: T 36, R 06, Sec 21-A0, TL 2400** *(One original Findings of Fact filed with the County Clerk)*

James Black, Deputy Planning Director, discussed the Findings of Fact and Decision made to approve an appeal made by Benjamin Runyon. Originally the Planning Department denied a non-conforming use determination for 4327 Leonard Rd. The decision to approve the appeal would permit Benjamin Runyon to use this property for a non-conforming use. From this point forward Benjamin Runyon will need to have everything in order and will be subject to annual compliance inspections to renew his certificate.

2. REQUESTS/COMMENTS FROM CITIZENS:

- a. Please submit your comments via email to bcc@josephinecounty.gov**

None heard.

3. BOARD MAY REVIEW PUBLIC COMMENTS/QUESTIONS:

The Board addressed public comments.

Board Discussion and Action – Agenda Item 1(a)

Commissioner DeYoung made a motion to approve CentralSquare Solutions Agreement between Josephine County and CentralSquare Technologies, LLC for the Enterprise Resource Planning (ERP) System for General Ledger, Cash Receipting, Asset Management and Contract Control System, seconded by Commissioner Morgan. Upon roll call vote, motion passed 3-0; Commissioner Morgan – yes, Commissioner DeYoung – yes, and Commissioner Fowler – yes.

Board Discussion and Action – Agenda Item 1(b)

Commissioner Morgan made a motion to approve State of Oregon Office of Emergency Management Infrastructure Contract #4499-DR-OR with Josephine County for Federal Disaster Relief Funding, seconded by Commissioner DeYoung. Upon roll call vote, motion passed 3-0; Commissioner Morgan – yes, Commissioner DeYoung – yes, and Commissioner Fowler – yes.

Board Discussion and Action – Agenda Item 1(c)

Commissioner DeYoung made a motion to approve Findings of Fact & Decision; In the Matter of an Appeal of a Director's Decision to Deny a Non-Conforming Use Determination; Owner: Benjamin Runyon; Legal: T 36, R 06, Sec 21-A0, TL 2400, seconded by Commissioner Morgan. Upon roll call vote, motion passed 3-0; Commissioner Morgan – yes, Commissioner DeYoung – yes, and Commissioner Fowler – yes.

4. APPROVAL OF CONSENT CALENDAR:

- a. *Minutes (Draft minutes are available for viewing in the Board's Office)*
Weekly Business Session – May 20, 2020
County Administration Workshop – May 20, 2020
Legal Counsel Update – May 21, 2020

Board Discussion and Action:

Commissioner DeYoung made a motion to approve the Consent Calendar Agenda Item 4(a) as listed, seconded by Commissioner Morgan. Upon roll call vote, motion passed 3-0; Commissioner Morgan – yes, Commissioner DeYoung – yes, and Commissioner Fowler – yes.


5. **OTHER: (ORS 192.640(1))** “. . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”)

None heard.

6. MATTERS FROM COMMISSIONERS:

Commissioner DeYoung discussed the Fairgrounds Masterplan, the Illinois Valley Airport runway extension, the smokejumper lease, Memorial Day Weekend activities, and Grants Pass Airport Day on June 27, 2020. Commissioner Fowler discussed the logistics of having a Fair for 4H and other participants and the virtual option that will be provided this year. Commissioner Fowler also discussed the County Economic Grant that is available, the impacts Covid-19 has had on our economy and health, and the Eagle Point Cemetery on Memorial Day. Commissioner Morgan discussed Josephine County entering into Phase I and the silence from the Governor and Oregon Health Authority on moving into Phase II. Commissioner Morgan also mentioned the status of some projects being done by the Animal Shelter and the CARES Act money that is starting to come to different departments for reimbursement for the economic impacts of Covid-19.

Weekly Business Session adjourned at 9:40 a.m.



Trish Paredes, Recorder