

**County Administration Workshop: October 3, 2019**

**9:00 a.m. – Board Conference Room**

Attending: Commissioners Lily N. Morgan, Darin J. Fowler and Daniel E. DeYoung; Nicole Mannan, Recorder

Chair Lily N. Morgan called the meeting to order at 9:00 a.m. Agenda items were taken out of order.

**1. DEPARTMENT BUSINESS**

**A. Parks**

**1) Resolution No. 2019-035; In the Matter of Authorizing the Josephine County Parks Department to Apply for a County Opportunity Grant from the Oregon Parks and Recreation Department**

Sarah Garceau, Parks Director, talked about the grant application and explained that this grant is available through RV funds that are then distributed to counties for various grants. Ms. Garceau said that this money would be used to replace two vault toilets at Wolf Creek Park. Ms. Garceau said that this project cannot happen without the grant. Ms. Garceau explained that the matching funds would come from a timber sale in Wolf Creek. Ms. Garceau and the Board discussed upcoming projects to be completed in Wolf Creek Park, including some trail improvements. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Agenda.*

**B. Community Corrections**

**1) IGA 159248 between the State of Oregon and Josephine County Community Corrections for Alcohol and Drug Free Housing Assistance**

Nate Gairan, Community Corrections Director, talked about the IGA and explained that this contract provides funding for housing assistance and coordination that assist offenders in establishing a clean and sober living environment. The Board discussed the four houses that the County maintains for this program. Mr. Gairan explained that this program helps offenders overcome some of their obstacles to get back on their feet and find employment. The Board expressed support for the program. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

**2. FINANCE REPORT and BUSINESS UPDATE**

Arthur O'Hare, Finance Director, talked about the status of the annual fee change process. Mr. O'Hare said that he has received fee change request from the Clerk's Office and the Sheriff's Office. Mr. O'Hare said that the fee change requests are due in about two weeks, and then he will compile the requests and present them to the Board shortly after that. Mr. O'Hare talked about the Senior Accountant position that they are currently hiring for. Mr. O'Hare talked about the role of the position, and said that they will be interviewing candidates next week. Mr. O'Hare talked about the Food and Friends project by RVCOG, and said they are requesting funding to pay for paving the parking lot, which is the final stage of the project. Mr. O'Hare said they expect to complete the paving by the end of this month. The Board agreed that Commissioner Morgan could sign the contract. Commissioner Morgan asked Mr. O'Hare to present a quarterly update on the budget and other financial business. Mr. O'Hare agreed to prepare a presentation for a future meeting.

**3. EXECUTIVE SESSION**

**A. Report and Recommendation re: Offer to Purchase County Property Remaining Unsold Following Sheriff's Auction of October, 2018 – ORS 192.660(2)(e)**

Executive Session adjourned at 9:50 am

The Board reported the following:

Agenda Item #3(A): Discussion only.

**ADMINISTRATION WORKSHOP CONTINUED:**

4. **OTHER BUSINESS** (ORS 192.640(1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")  
None heard.

**5. BOARD BUSINESS**

**A. Amendment No. 1 to Joint Venture Agreement between Southern Oregon Education Services District, Grants Pass School District, Rogue River School District, Rogue Community College and Josephine County Juvenile Justice** *(One original Amendment filed with the County Clerk)*

Commissioner Morgan talked about the mentoring project that the County has been a partner to, and explained that this is an amendment to an agreement she was authorized to sign back in May 2019. Commissioner Morgan said that Rotary assists in matching youths with mentors in local businesses. Commissioner DeYoung made a motion to approve Amendment No. 1 to Joint Venture Agreement between Southern Oregon Education Services District, Grants Pass School District, Rogue River School District, Rogue Community College and Josephine County Juvenile Justice, seconded by Commissioner Fowler. Upon roll call vote, motion passed 3-0; Commissioner DeYoung – yes, Commissioner Fowler – yes and Commissioner Morgan – yes.

**B. Matters from Commissioners**

Commissioner Morgan talked about the AOC District 4 meeting tomorrow in Gold Beach. Commissioner DeYoung said he has two short items ready to present at the meeting. Commissioner Morgan and Commissioner DeYoung talked about wildfire issues that should be discussed. Commissioner DeYoung suggested bringing some Josephine County branded items to share at the meeting. Commissioner Morgan talked about the intern program and suggested developing a list of office tasks they could participate in, such as operating the postage machine. Commissioner Fowler agreed that is appropriate.

Meeting adjourned at 9:53 a.m.