

County Administration Workshop: November 30, 2017

9:00 a.m. – Board Conference Room

Attending: Commissioners Simon G. Hare, Lily N. Morgan, and Daniel E. DeYoung; Wendy Watkins, Recorder

Chair Simon G. Hare called the meeting to order at 9:00 a.m.

1. DEPARTMENT BUSINESS

A. Community Corrections

1) Grant Agreement with State of Oregon and Josephine County Community Corrections for the Justice Reinvestment Grant Program

Nate Gaoiran, Community Corrections Director, reviewed **Justice Reinvestment Funds for 2017 to 2019 PowerPoint (Exhibit 1)**. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

B. Juvenile Justice

1) Proclaiming Juvenile Justice Department Property tobacco-free and vape-free

Jim Goodwin, Juvenile Justice Director, introduced Heather Ackerman who is the new Tobacco Prevention Coordinator within Juvenile Justice. Ms. Ackerman educated the Board on how she is making the Juvenile Justice Department property tobacco-free and vape free. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

C. Assessor

1) Intergovernmental Agreement (Contract #3683-17) with State of Oregon for ORMAP Grant to Fund the Digitization of Cadastral Maps

Connie Roach, Assessor and Chris Parton, Chief Deputy Assessor, explained this grant will fund the existing part-time cartographer for a year to continue the work for digitizing the maps including symbology and annotation in accordance with the statewide ORMAP initiative. Ms. Roach reviewed **ORMAP Timeline (Exhibit 2)** with the Board. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

D. Human Resources

1) Request for approval to move forward in process for policy revision change

JJ Scofield, Human Resources Director, advised he sent this out to all department heads and elected officials and is now before the Board for their review. Commissioner Morgan noted a few changes. The Board agreed to have Mr. Scofield send this policy out to the unions for approval.

2) Discussion on County Property Management Position

Mr. Scofield mentioned there is steady full-time work for the next two to three years but is not sure about the long term goal. He said the current job description is an NU11 and with the wage study he did, he would recommend changing the position to an NU14. The Board agreed to move forward with the position and have Mr. Scofield work with the commissioner liaison.

Mr. Scofield brought up a **new wage recommendation and step increase (Exhibit 3)** for all Directors. Instead of having a nine-step scale, he would propose a six-step scale. The Board agreed to the recommendations.

2. FINANCE REPORT and BUSINESS UPDATE

Arthur O'Hare, Finance Director, reported Vitus Construction was the only company who responded to the RFP to remodel the Sheriff's Office Patrol Area.

Commissioner DeYoung made a motion to approve the contract with Vitus Construction for \$81,000, not to exceed \$90,000, for the Sheriff's Office Patrol Area to be expanded and remodeled, seconded by Commissioner Morgan. Upon roll call vote, motion passed 3-0; Commissioner DeYoung – yes, Commissioner Morgan – yes, and Commissioner Hare – yes.

- 3. OTHER BUSINESS** (ORS 192.640(1) "... notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")
None heard.

4. BOARD BUSINESS

A. Final Plat of Sand Creek Estates, Phase I - Peter Allen (Two original Plat Maps given back to Peter Allen)

Commissioner DeYoung made a motion to approve the Final Plat of Sand Creek Estates, Phase I, seconded by Commissioner Morgan. Upon roll call vote, motion passed 3-0; Commissioner DeYoung – yes, Commissioner Morgan – yes, and Commissioner Hare – yes.

B. Resolution 2017-054; In the Matter of Appointing to the Local Alcohol and Drug Planning Committee

Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.

C. Memorandum of Understanding for Implementation of the All Lands Coordination Recommendations of the Sudden Oak Death Task Force Strategic Action Plan

The Board would like to invite Mark Labheart, Honorable Tillamook Commissioner, to present at the Anne Basker for the public to see the Sudden Oak Death Task Force Strategic Action Plan.

D. Matters from Commissioners

Commissioner Hare asked about cross training in the Boards office and would like to pull someone from Human Resources or Legal Counsel to help in the Boards office watch the window while the BCC Office can get the new hire trained appropriately.

Chair Simon G. Hare called for Executive Session at 10:57 a.m. Minutes filed separately.

Additional Attendees: Wally Hicks, County Legal Counsel

5. EXECUTIVE SESSION

a. US Forest Service Lawsuit - ORS 192.660(2)(h)

Executive Session Adjourned at 11:11 a.m.

The Board reported the following:

Agenda Item #5a: The Board agreed to grant Legal Counsel the authority to obtain Stole Reeves to look into the potential liability of the US Forest Service managing catastrophic wildfire.

Meeting adjourned at 11:14 a.m.

EXHIBITS:

Exhibit 1 - Justice Reinvestment Funds for 2017 to 2019 PowerPoint

Exhibit 2 – ORMAPP Timeline

Exhibit 3 – New Wage Recommendation and Step Increase

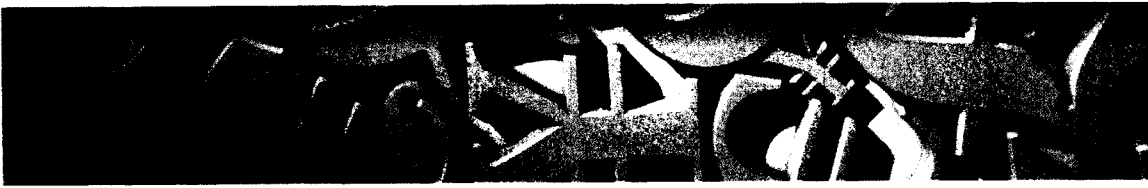


Justice Reinvestment Funds for 2017 to 2019

Nate Gairan
Director
Josephine County
Community Corrections

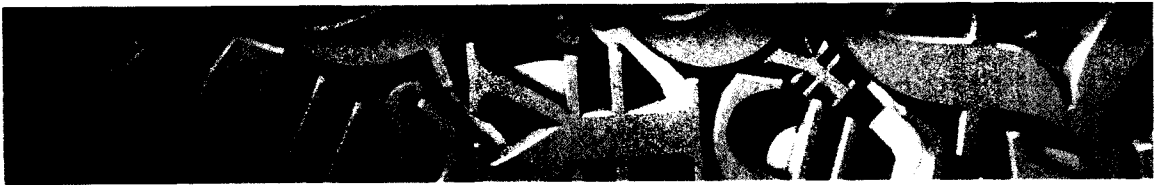


Exhibit 1
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11/30/17




40 million State-wide Justice Reinvestment Funds

- State Funded Grant through the Criminal Justice Commission
- Non-competitive
- Based on Community Correction's offender population size
- Josephine County's percentage is 2.99% of total which is \$1,191,840 minus 3% RCT required by State for net of **\$1,156,085**
- Intended to: reduce recidivism, reduce prison population, increase public safety, hold offenders accountable, and fund victim services.
- Multi-agency approach



2017-2019 JRI Funding of approximately \$1191840 (2.99% of total JRI state funds \$40,100,000 with some adjustments for 100k minimum funding to smaller counties)				
Program	Estimated %	Agency	Estimated Funds \$	Summary of how funds are used
Secure Treatment Beds	41%	Sheriff's Office	\$488,533	Secure Treatment Pod: 10 beds within the Jail
Prosecution	17%	District Attorney	\$200,000	Prosecution of criminal cases
Victims Services	10%	IV Safehouse/WCST	\$119,184	Enhanced victims services
Transitional Housing	8%	Welcome Home Oregon	\$100,000	Trans housing maintenance, part-time manager, Director of W.H.O. position
Basic Needs PO	15%	Community Corrections	\$178,776	1FTE: Basic Needs PO for Transient/higher risk
Random Control Tests	3%	CJC-state testing	\$35,755	Given back to state as part of grant
CBT in the jail	5%	Community Corrections	\$59,592	.5 FTE Counselor for CBT facilitated treatment: 20 therapeutic hours/week
Court Reminders FTA	1%	Courts	\$10,000	Fieldware Automated Court Reminder
Total	100%		\$1,191,840	



7 million State-wide Supplemental Justice Reinvestment Funds

- State Funded Grant through the Criminal Justice Commission
- Competitive Process
- Based on past performance, current programs, future strategic plan
- Josephine County awarded over 14% (over \$1 million of the \$7 million)
- Intended to: reduce prison usage of non-violent offenders targeting property and drug offenders and fund victim services:
 - Projected savings could be over 2 million dollars with this plan
 - Multi-agency approach



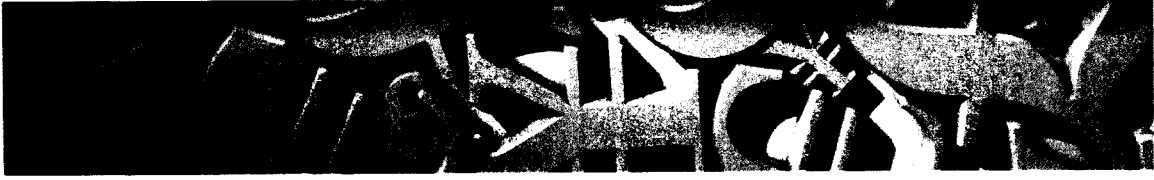
2017-2019 JRI Funding for Downward Departures and Prison Reduction

Program	Estimated %	Agency	Estimated Funds \$	Summary of how funds are used
Downward Departure sanctions	53.9%	Sheriff	\$565,525	Hire 3 Correctional Officers to Provide long term sanctioning option for downward departure cases to prevent revocations and prison usage
Prosecution	19.1%	District Attorney	\$200,000	1 FTE DDA: Downward Departures, mental health and drug court
Downward supervision	17.0%	Community Corrections	\$178,776	1 FTE: Downward Departure Specific PO Caseload and DAR
Victim Services	10.0%	Women's Crisis/IV Safehouse	\$104,922	70% goes to Women's Crisis Support Team and 30% to IV Safehouse Alliance
Total	100%		\$1,049,223	



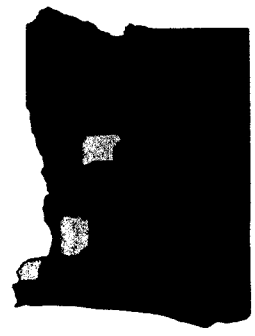
2017-2019 Total Justice Reinvestment Dollars to Josephine County and Community Partners

Sheriff's Office	\$1,054,058
DA's Office	\$400,000
Community Corrections	\$417,144
Women's Crisis Support Team in Grants Pass	\$156,874
IV Safehouse Alliance in Cave Junction	\$67,231
Welcome Home Oregon	\$100,000
Josephine County Courts	\$10,000
Total Funds	\$2,205,308.13



Select Options Below, Use Map to Select and Display County and Region

- Sex
 (All)
 Female
 Male
- Below Baseline
 Less than 10% Above Baseline
 10% or More Above Baseline
 Baseline 7/1/12 - 6/30/15

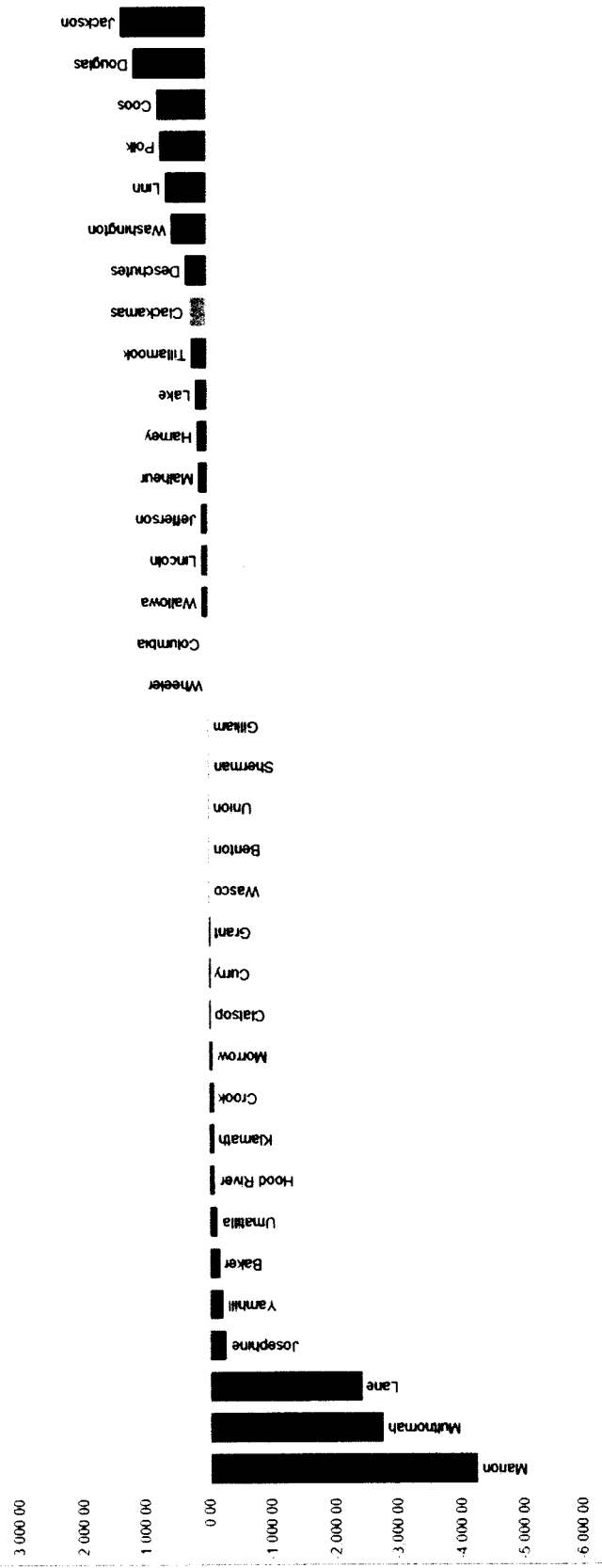


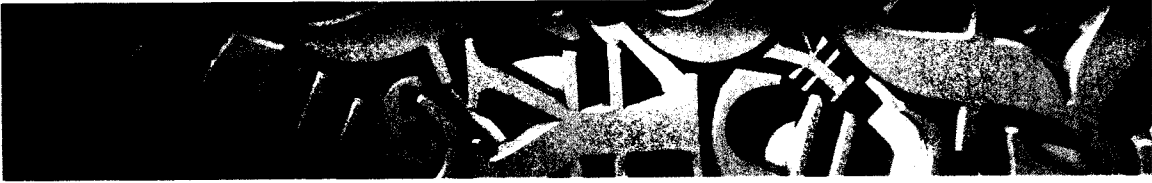
November '16 - October '17 Compared to Baseline



1 Year Nov '16 - Oct '17 Distance from Baseline

1 Year Nov '16 - Oct '17 Distance from Baseline

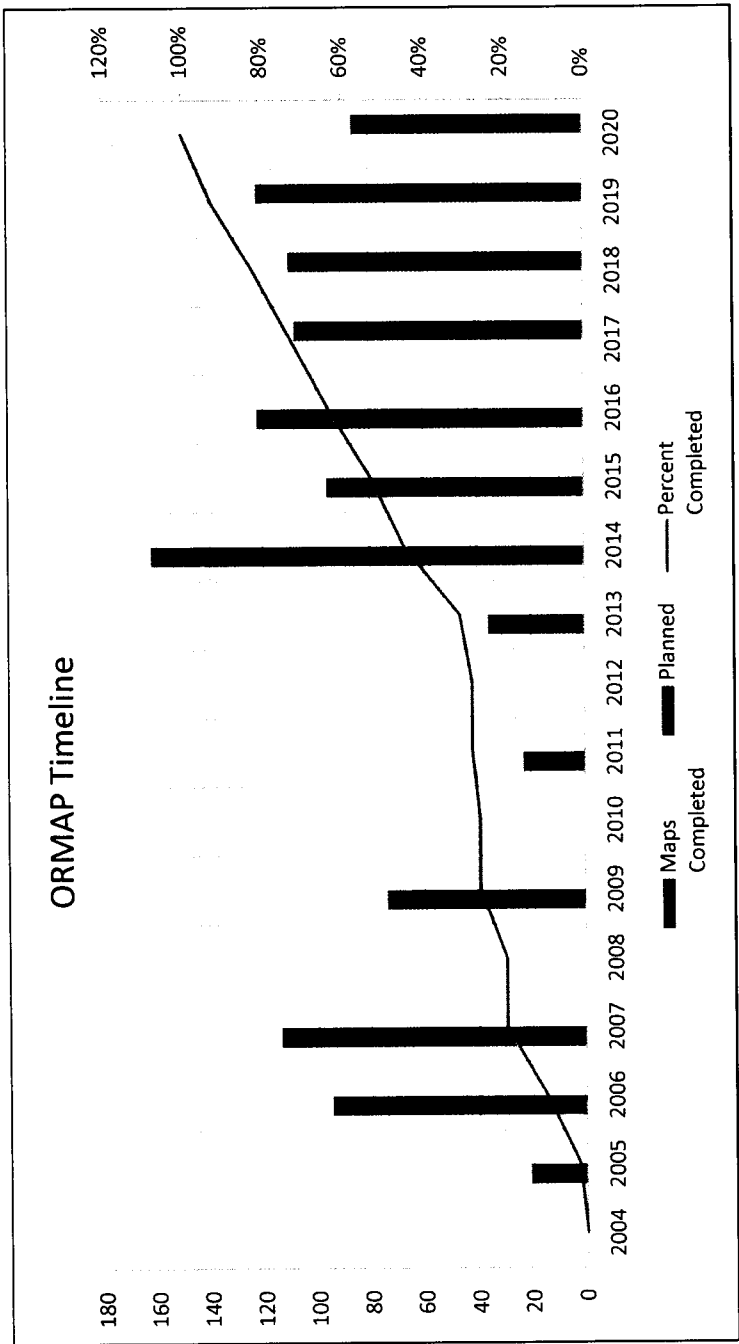




Request for Board Action

- Requesting the Board of County Commissioners sign the grant agreement with the State of Oregon and Josephine County Community Corrections for the Justice Reinvestment Program.
- Of note, there are carry-over funds from last biennium for Transitional Housing in the amount of \$23,468. We are requesting those funds be distributed to Welcome Home Oregon, which was endorsed by LPSCC on August 10, 2017.
- Total 2017-2019 agreement amount of \$2,205,308 and 2015-2017 carryover of \$23,468 for a total of \$2,228,776.

Exhibit 2
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2004	0	0%
2005	21	1.8%
2006	95	9.9%
2007	114	19.7%
2008	0	19.7%
2009	74	26.0%
2010	0	26.0%
2011	23	28.0%
2012	0	28.0%
2013	36	31.1%
2014	162	44.9%
2015	96	53.1%
2016	122	63.6%
2017	108	72.8%
2018	110	82.2%
2019	122	92.6%
2020	86	100.0%
Total	1169	

Director Wage Scale

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step L3	Step L6	Step L9
D1	\$ 4,410	\$ 4,675	\$ 4,955	\$ 5,252	\$ 5,568	\$ 5,902	\$ 6,020	\$ 6,140	\$ 6,263
D2	\$ 4,631	\$ 4,908	\$ 5,203	\$ 5,515	\$ 5,846	\$ 6,197	\$ 6,321	\$ 6,447	\$ 6,576
D3	\$ 4,862	\$ 5,154	\$ 5,463	\$ 5,791	\$ 6,138	\$ 6,506	\$ 6,637	\$ 6,769	\$ 6,905
D4	\$ 5,105	\$ 5,411	\$ 5,736	\$ 6,080	\$ 6,445	\$ 6,832	\$ 6,968	\$ 7,108	\$ 7,250
D5	\$ 5,360	\$ 5,682	\$ 6,023	\$ 6,384	\$ 6,767	\$ 7,173	\$ 7,317	\$ 7,463	\$ 7,612
D6	\$ 5,628	\$ 5,966	\$ 6,324	\$ 6,704	\$ 7,106	\$ 7,532	\$ 7,683	\$ 7,836	\$ 7,993
D7	\$ 5,910	\$ 6,264	\$ 6,640	\$ 7,039	\$ 7,461	\$ 7,909	\$ 8,067	\$ 8,228	\$ 8,393
D8	\$ 6,205	\$ 6,578	\$ 6,972	\$ 7,391	\$ 7,834	\$ 8,304	\$ 8,470	\$ 8,640	\$ 8,812
D9	\$ 6,516	\$ 6,907	\$ 7,321	\$ 7,760	\$ 8,226	\$ 8,719	\$ 8,894	\$ 9,072	\$ 9,253
D10	\$ 6,841	\$ 7,252	\$ 7,687	\$ 8,148	\$ 8,637	\$ 9,155	\$ 9,338	\$ 9,525	\$ 9,716

Exhibit 3
Admin
11/30/17

2017 Director Wage Study

POSITION	GRADE		AVERAGE			
	MIN	MAX	MIN	% off		% off
				Ave	MAX	
Airport Director	4564	6196	5158	-13	6666	-8
Facilities Director	4564	6196	5385	-18	7028	-13
Community Corrections Director	5824	7908	6503	-12	8100	-2
Fairgrounds Director	4139	5620	4584	-11	5800	-3
Forestry Director	4564	6196	5700	-25	7500	-21
Finance Director	5824	7908	7032	-21	8664	-10
HR Director/Risk Manager	5547	7531	6671	-20	8413	-12
Technology Director	5824	7908	6689	-15	8469	-7
Juvenile Justice Director	5283	7173	6217	-18	7670	-7
Parks Director	4564	6196	5058	-11	6798	-10
Community Development Director	6116	8303	6806	-11	8616	-4
Public Health Director	5547	7531	6143	-11	7670	-2
Public Works Director	6116	8303	7061	-15	9504	-14
Veterans Service Officer	4564	6196	4254	-6	5909	2