

County Administration Workshop: December 21, 2017

9:00 a.m. – Board Conference Room

Attending: Commissioners Simon G. Hare and Daniel E. DeYoung; (Lily N. Morgan joined via phone at 9:00 a.m. and left the meeting at 9:05 a.m.); Wendy Watkins, Recorder

Chair Simon G. Hare called the meeting to order at 9:00 a.m. Due to guests present, agenda items were taken out of order.

1. DEPARTMENT BUSINESS

A. Sheriff

1) Fourth Amendment to the Contract for Professional Services between Conmed, LLC and the Josephine County Sheriff's Office

Ed Vincent, Deputy Sheriff, discussed this is a fourth amendment to the contract that will change the per diem rate for inmates over the base population of 60 inmates as stated in the contract. The per diem rate will change from \$1.40 to \$1.05. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

2. QUARTERLY DEPARTMENT UPDATES

A. Juvenile Justice

Jim Goodwin, Juvenile Justice Director, was excused.

3. FINANCE REPORT and BUSINESS UPDATE

Arthur O'Hare, Finance Director, advised Rogue Valley Council of Governments (RVCOG) has a revised estimate of construction costs from the firm they hired and an additional \$265,000 is needed to maintain the similar scope of work. The Board would like to have a meeting with RVCOG.

A. Sheriff Office Capital Purchase Request – Two Patrol Vehicles; Livescan Fingerprint System; Body Scanner

Mr. O'Hare explained there is 1.7 million dollars budgeted in the equipment reserve fund and with the new increase of patrols and the passing of the levy, the Sheriff is requesting two new vehicles purchased out of the equipment reserve fund. Commissioner Hare does not feel comfortable using operational dollars to purchase capital equipment. A short discussion ensued and the Board agreed to move this forward.

4. OTHER BUSINESS (ORS 192.640(1) "... notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")
None heard.

5. BOARD BUSINESS

A. Blackberry Lane Subdivision, Phase 1

Commissioner DeYoung made a motion to approve the Blackberry Land Subdivision, Phase 1, seconded by Commissioner Hare. Upon roll call vote, motion passed 2-0; Commissioner DeYoung – yes and Commissioner Hare – yes.

B. Weekly Business Session – December 6, 2017

Commissioner Morgan would like to change the word "behind" with "obtaining" a permit and Commissioner Hare would like to add "potential and perceived" conflict of interest to his statement.

Commissioner DeYoung made a motion to approve the Weekly Business Session – December 6, 2017 Minutes, seconded by Commissioner Morgan. Upon roll call vote, motion passed 3-0; Commissioner DeYoung – yes, Commissioner Morgan – yes, and Commissioner Hare – yes.

C. Matters from Commissioners

Commissioner Hare mentioned he is putting together a State of the County Address to have each department in the county speak for 5 minutes on what their department is doing. The Board agreed to schedule it on February 8, 2018 from 4:00 – 6:00 p.m. at the Fairgrounds in the Floral Building.

Commissioner Hare would like Board approve to attend the Transforming Local Government Conference in Spokane. The Board agreed.

JJ Scofield, Human Resources Director, discussed the new step scale for directors with the approval of the Personnel Policy. The Board decided to hold off on the Airports Director, Fairgrounds Director, Public Works Director, Public Health Director, Community Corrections Director and Community Development Director until a later meeting. The Board agreed to give the Forestry Director a 20% increase; Facility Services Director, Human Resources Director, Juvenile Justice Director, and Parks Director a 10% increase.

Chair Simon G. Hare called for Executive Session at 10:17 a.m.

Additional Attendees: Larry Graves, Airport Director

6. EXECUTIVE SESSION:**a. Proposal to Lease County Property Located at 210 Tacoma – ORS 192.660(2)(e)**

Executive Session Adjourned at 11:59 a.m.

The Board reported the following:

Agenda Item #6a: Discussion only.

Meeting adjourned at 11:59 a.m.