

**County Administration Workshop: June 8, 2017**

**9:00 a.m. – Board Conference Room**

Attending: Commissioners Simon G. Hare, Lily N. Morgan, and Daniel E. DeYoung; Wendy Watkins, Recorder

Chair Simon G. Hare called the meeting to order at 9:00 a.m.

**1. SHERIFF**

**A. Third Amendment to Contract for Professional Services with Conmed, LLC, for inmate medical care (Vincent)**

Lieutenant Vincent, provided this is a renewal to an existing contract which was entered into on July 1, 2012 with Conmed, set to expire June 30, 2018. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Agenda.*

**2. LEGAL COUNSEL**

**A. Order No. 2017-027; In the Matter of Declaring Results of Election on Forming a Library Special District Organized under ORS 357.216 to 357.286 to be known as the Josephine Community Library District; Establishing and Forming the District**

Wally Hicks, County Legal Counsel, explained this is the final order which establishes and forms the District that must be entered within 30 days after the date of the election. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

**B. Order No. 2017-028; In the Matter of Canvassing Results of the May 16, 2017, Election for Josephine Community Library District Board Members and Issuing Certificates of Election**

Mr. Hicks discussed by this order, the Board authorizes the County Clerk to issue certificates of election to the District Board Members. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

**C. Amendment No. 2 to Intergovernmental Agreement with Oregon Department of Justice for fiber optic cable to be installed between Justice Building and Anne Basker Auditorium**

Wally stated this amendment extends the expiration date of the agreement from May 31, 2017 to June 30, 2017. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

**3. DEPARTMENT BUSINESS**

**A. Juvenile Justice**

**1) Third Amendment of IGA with Douglas County for Detention of Juvenile Offenders**

Jim Goodwin, Juvenile Justice Director, mentioned this is to reauthorize an ongoing agreement to rent beds from Douglas County for Juvenile offenders until he is fully staffed in his department. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

**B. Airports**

**1) Intergovernmental Agreement No. 32151 with State of Oregon, Department of Aviation, for 2017 Statewide Airport Pavement Maintenance Program at Grants Pass Airport; and State Sponsorship Agreement – Department of Transportation, Federal Aviation Administration**

Larry Graves, Airport Manager, mentioned this is a federally funded pavement maintenance program where the FAA is supplying 100% of the funds. This project must be under way as soon as possible as it needs to be completed by August 1, 2017. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

**4. QUARTERLY DEPARTMENT UPDATES****A. Building Operations**

Ryan Johnson, Building Operations Manager, discussed the following:

- The roofs on the buildings at the Fairgrounds need repair.
- Low-level maintenance out at the Fairgrounds to maintain cost.
- Put fencing up between the Courthouse and Anne Basker and leave a path 6 foot wide for people to walkthrough.
- Spoke about a new ADA ramp at the Anne Basker.

**5. FINANCE REPORT and BUSINESS UPDATE**

Arthur O'Hare, Finance Director, discussed the following items:

- AOC annual dues are here.
- Moss Adams is the new auditor who were here last week and they are starting their field work this week.
- Moving the last tenant out of Hugo Hills this week and contract with SOS for surveillance to maintain this property.
- Public Hearing for adopting the 2017-18 Budget is scheduled for June 21, 2017 and the Public Hearing for the Supplemental Budget is scheduled for June 28, 2017.

Commissioner Hare discussed connecting the Grants Pass Airport to the City's water system.

**6. OTHER BUSINESS** *(ORS 192.640(1) "... notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")*

Commissioner Hare asked Commissioner DeYoung to work with Parks and Public Works for a pavement schedule to have each of our County Parks have paved parking areas.

**7. BOARD BUSINESS****A. Matters from Commissioners**

Commissioner Hare asked for the Board's approval to travel to Washington, D.C. for a conference next week on June 14-17, 2017. The Board agreed.

Meeting adjourned at 11:12 a.m.