

County Administration Workshop: July 6, 2017

1:00 p.m. – Board Conference Room

Attending: Commissioners Simon G. Hare and Daniel E. DeYoung; (Lily N. Morgan was unavailable); Wendy Watkins, Recorder

Chair Simon G. Hare called the meeting to order at 1:00 p.m.

1. LEGAL COUNSEL

A. Order No. 2017-032; In the Matter of Approving Financing Options for Purchase of County Property Sold at Sheriff's Auction

Mike Watson, Real Property Specialist, discussed the financing options for purchases made at the auction and suggested an option of 20% down and the remainder to be paid in full within five years. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

B. Order No. 2017-034; In the Matter of Land Use Compatibility Statements for Recreational Marijuana

Julie Schmelzer, Community Development Director, explained this order is in response to a non-binding advisory question that appeared on the May 16, 2017 ballot when the voters decided Josephine County should prohibit the production of commercial recreational marijuana in all Rural Residential zones and provided this order would review and examine regulations to prohibit the production. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

C. Matters from Commissioners – ORS 192.640(1)

The Board agreed to move next week's Weekly Business Session from an evening meeting to a morning meeting starting at 9:00 a.m.

2. QUARTERLY DEPARTMENT UPDATES

A. Fairgrounds

Peggy Anderson, Fairgrounds Manager, read and submitted **Fairgrounds Update – July 6, 2017 (Exhibit 1).**

3. FINANCE REPORT and BUSINESS UPDATE

A. 2017-2019 Intergovernmental Agreement No. 153336 with Oregon Health Authority for Adult Behavioral Health

Arthur O'Hare, Finance Director, mentioned this biennial agreement with the Oregon Health Authority for Adult Behavioral Health programs and funds are pass through to the county mental health provider Options. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

4. OTHER BUSINESS (ORS 192.640(1) “. . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”)
None reported.

5. BOARD BUSINESS

A. Matters from Commissioners

None heard

Meeting adjourned at 2:24 p.m.

EXHIBITS:

Exhibit 1 – Fairgrounds Update – July 6, 2017



Josephine County Fairgrounds and Event Center

PO Box 672 - 97528

1451 Fairgrounds Rd. - 97527

Grants Pass, OR

Office: 541-476-3215

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Exhibit 1

7/6/17

Admin

Board of Commissioners Meeting July 6, 2017

Fairgrounds

Grounds Rental~

The BMX track is currently up and running in June as there was a huge holdup due to rain and weather and permitting.

Horse Racing- Entering into final weekend, currently have over 280 plus 20 pony horses, Plus haul-ins. Last year 187 horses on grounds this year 280 papered in office right now. We have in temp stalls 4 horses that are non-racing horses and every week like Monday we have calls for people looking to overnight which we cannot facilitate as we are out of stalls! I understand they are having a very successful event.

In the April Oregon Racing Commission minutes I found where it stated that Grants Pass' \$202,785 request included: video photo finish \$1,190 per day for 9 days; TruForm, \$875 daily/9 days; purses, \$2,000 for 72 races; purse incentive match, \$2,000 daily/9 days; racing secretary, \$800 daily/9 days. Racing Commissioner Vice Chair Jan Palmer DVM stated the meet has requested an increase for marketing and advertising from \$2,000 last biennium to \$6,000 this year, which includes posters, brochures, chamber of commerce membership, website and TV. The meet also has a line item for IdaBet simulcasting, estimated at \$1,000 daily/9 days.

Guaranty RV- Large RV Show coming on grounds, they move in July 17-19 and Show July 20-23rd.

Large Events the past several months:

April: Oregon Hunters, Sheriff's Posse Horse Shows, Auction-Liska, very successful Rodeo that will be back in October, 4-H Weigh Ins (Beef) Rock & Gem Show, Proms from Hidden valley, Staff Meetings in the Floral Building with a larger health care provider in Grants Pass. Also in April Liberty Watch of Josephine County painted most of the Pavilion.

May: Rogue Roundup, Quilt Show, Stand Prepared, and Hearts with a Mission.

June: Collectors West, Rose Society Show, 4-H Goat / Sheep Weigh in, Radio Flyers that had been at the Community Center, Waldport High School Senior Overnight trip, and weeklong Church of Christ Youth Camp, Kiwanis Key Club had a workday middle of month helping clean around Rabbit Barn and trim hedges, Bahai' Faith Church volunteers on Tuesdays, help where need, passing out flyers, weeding etc. Serve Grants Pass was on the grounds June 24th with approximately 40 volunteers.

July: Class Reunion, RV Show, Weddings and getting ready for fair.

Grants Pass Winter Growers Market, in process putting together a 3 year contract for the Commercial Building



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Meeting with Pacific Power Blue Sky Program on this Friday July 7th to talk about future upgrades on the Commercial Building, and what we might qualify for through their Energy Efficient programs and Energy Trust of Oregon.

Grounds Maintenance-

Commercial Building is done to this point due to funding however still in need of inside paint, securing the north side walls together and fixing the floor. Terry Canavello requested from the Barbara Emily Knudson Foundation for \$1,000 to go towards the flooring with 2 other \$500.00 requests to Friends of the Fair and the Grants Pass Growers Markey to help move that forward. We have received the \$1,000 from them plus an approval from the Saturday Growers market and a \$500 check from the Friends of the Fair.

Floral Building- Roof is done, Painted and sealed and panels back up.

Roof-4-H Building update- Due to some very persistent 4-Hers and leaders they are moving forward with helping to fund the roof restoration process. To date it is my understanding that from the Auction in April that was to help with the panels have taken a little different twist. 4-H Extension was able to move forward with a bridge loan to purchase the balance of the panels that was due so the money that was raised from the auction in April will help go to the roof project which currently is \$24,500.

Friends of the Fair:

Bingo doing better and have almost repaid back Friends of the Fair for the funds that have been put out. There has been discussion with Friends of the Fair about security cameras starting with the office and shop.

Office: Last month there was a door viewer installed in the back door of the office and (3) panic alarm buttons were installed in the office

Electronic Message Center:

It is being used! Thru end of May income on the sign is right around \$ 13,930. Final phase of the sign; I have met with Blaze Signs to go thru the final phase for last piece of sign to be located on a building and waiting for the approval from Toyota.

Fair:

Fair Board applications are in. As of last Thursday there were 5, applications closed Friday night at 5:00pm. . The Fair Board is requesting an interview process if possible and if this could move forward SOON it would be awesome.

Budget:

We are in the BLACK!

Grants: Mary is starting to move ahead with the Grant Funding Stream again as waiting direction from Fair Board. Grants take approximately 2 year to process through system.

Peggy D Anderson, Josephine County Fairgrounds and Event Center Manager

General Ledger

Budget to Actual by Fund

User: Panderson
 Printed: 07/06/17 10:59:27
 Period 01 - 11
 Fiscal Year 2017



Fund	Description	Current Period	YTD Actual	Budget	Variance	YTD Budget	Percent Used
23	Fairgrounds						
	Revenue						
	Licenses Permits and Fees	521,274.28	521,274.28	553,300.00	32,025.72	507,191.67	94.21
	Intergovernmental Revenues	53,666.67	53,666.67	53,300.00	-366.67	48,858.33	100.69
	Other Revenues	104,188.50	104,188.50	60,900.00	-43,288.50	55,825.00	171.08
	Interfund Transfers In	18,337.00	18,337.00	20,000.00	1,663.00	18,333.33	91.69
	Beginning Fund Balance	30,507.33	30,507.33	21,500.00	-9,007.33	19,708.33	141.89
	Revenue	727,973.78	727,973.78	709,000.00	-18,973.78	649,916.67	102.68
	Expense						
	Personal Services	190,940.51	190,940.51	197,800.00	6,859.49	181,316.67	96.53
	Materials and Services	381,854.11	381,854.11	423,100.00	41,245.89	387,841.67	90.25
	Interfund Transfers Out	81,729.40	81,729.40	83,300.00	1,570.60	76,358.33	98.11
	Contingency	0.00	0.00	4,800.00	4,800.00	4,400.00	0.00
	Expense	654,524.02	654,524.02	709,000.00	54,475.98	649,916.67	92.32
23	Fairgrounds	73,449.76	73,449.76	0.00	-73,449.76	0.00	0.00
	Revenue Total	727,973.78	727,973.78	709,000.00	-18,973.78	649,916.68	1.0268
	Expense Total	654,524.02	654,524.02	709,000.00	54,475.98	649,916.66	0.9232
	Grand Total	73,449.76	73,449.76	0.00	-73,449.76	0.02	0.0000