

**Executive Session Meeting: May 16, 2017 (Open Session)  
2:00 p.m. – BCC Conference Room**

Attending: Commissioners Simon G. Hare, Lily N. Morgan (left the meeting at 3:11 p.m.), and Daniel E. DeYoung; and Terri Wharton, Recorder

Chair Simon Hare called for Executive Session at 2:00 p.m. Minutes filed separately.

**EXECUTIVE SESSION ITEMS**

**Possible Executive Session ORS 192.660(2)(a)(b)(c)(d)(e)(f)(g)(h)(i)(j)**  
(NO DECISIONS CAN BE MADE DURING EXECUTIVE SESSION)

**1. Potential Discipline of a County Officer – ORS 192.660(2)(b)**

Diane Hoover, Public Health Director, requested an open session meeting at 2:09 p.m.

Executive Session adjourned at 2:09 p.m.

Commissioner Morgan distributed **Exhibit 1 – Corrective Action Notes Diane Hoover 05/16/17** and discussed it with Diane Hoover. Diane distributed **Exhibit 2 – Official Statement with Regards to Potential Disciplinary Action** and reviewed it with the Board. She added it is her position that Public Health did not act inappropriate and there could have been better coordination with the issuance of the letter. Diane explained additional steps that have been put into place such as asking restaurants if they have passed last year's water system inspection, and the Sanitarian's are to have a one on one conversation with the restaurant owner before the letter is issued. JJ Scofield, Human Resources Director, asked the Board if they have enough information to make a determination if corrective action is needed. Commissioner Morgan shared her suggestions for corrective action (**Exhibit 3 – Corrective Action Form**). Commissioner Hare and Commissioner DeYoung agreed there was not a need for a written correction action, reserves the right to re-issue this correction in the future if needed, suggested monthly meetings between Diane and her liaison commissioner, and will re-visit this in 90 days to determine if a change in liaison commissioner is necessary.

Executive Session reconvened at 3:22 p.m.

- 2. Emergency Action Plan Approval – ORS 192.660(2)(f); ORS 192.501(18) and (23) (motion only – confidential document)**
- 3. Collective Bargaining MOU between Josephine County and AFSCME Local 3694 – ORS 192.660(2)(d)**

Executive Session adjourned at 3:38 p.m.

The Board reported the following:

Agenda Item #2: Commissioner DeYoung made a motion to approve the Emergency Action Plan, seconded by Commissioner Hare, Upon roll call vote, motion passed 2-0; Commissioner DeYoung – yes and Commissioner Hare – yes.

Agenda Item #3: Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.

Meeting adjourned at 3:39 p.m.